

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**August 23, 2018
At the Offices of the District**

DIRECTORS PRESENT:

Theodore L. Ebenkamp
Edwin Hilden
Theresa Lee
Allen Wu

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Dave Johnson, Director of Operations
Joshua Byerrum, Accounting Manager
Donna DiLaura, Executive Secretary
Jim Ciampa, Legal Counsel

DIRECTORS ABSENT:

Scarlett Kwong

The meeting was called to order at 4:00 p.m. with President Ebenkamp presiding.

Guests and others in attendance: No guests were present.

Item 3: Public Comment

- ◆ Legal Counsel Ciampa updated the Board on amendments that have been made to the voluntary water tax bill, SB 845. (Item 3)

Item 4: Director Expense Form Overview

- ◆ The Board received a presentation on the new Director Expense Report, including tips on how to report reimbursable expenses, mileage, attendance at meetings and events, and per diem requests. Directors requested a few minor edits, and staff noted that those changes would be made. Staff asked that Directors use the new report beginning with their August Expense Report. As this was an informational only item, there was no Board action. (Item 4)

Item 5: Strategic Planning

- ◆ The Board received a presentation on proposed District strategic planning:
 - A. Mission Statement: The Board was asked to review the District's current mission statement, alternative mission statements prepared by staff, and a proposed mission statement prepared by Director Ebenkamp. The General Manager noted that the alternatives drafted by staff were offered simply as a starting point for discussion. (Item 5-A)

Motion No: 18-08-1271: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden and unanimously carried (4-0), to approve Alternative No 2, "Dedicated to meeting the water supply needs of the communities we serve", as the District's new Mission Statement.

President Ebenkamp indicated Motion No. 18-08-1271 was approved by a (4-0) vote

- B. Core Values: Staff presented the results of the Director's rankings of the initial list of proposed Core Values. Following a discussion, staff was directed to prepare a new ranking sheet with the top eleven ranked Core Values, and one additional Core Value – Professionalism. The General Manager noted that the Directors will receive an updated ranking sheet next month. (Item 5-B)

Item 6: Rate Study Update

- ◆ The Board received a verbal update on the status of the District's upcoming rate study. Mr. Teuber reported that the District is projected to select a rate consultant by October. The results of the rate study will be available for review early next year. As this was an informational only item, there was no Board action. (Item 6)

Item 7: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session items. (Item 7)

Item 8: Adjourn to Closed Session – 5:03 p.m. (Item 8)**Item 9: Closed Session**

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss an anticipated litigation matter with Legal Counsel – One Potential Case. (Item 9)

Item 10: Reconvene in Open Session/Report of Action Taken in Closed Session – 5:25 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss one anticipated litigation matter with Legal Counsel. The Board was briefed on the facts and circumstances of the matter, and no reportable action under the Brown Act was taken on the matter. (Item 10)

Adjournment at 5:25 p.m.

Motion No: 18-08-1272: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Wu and unanimously carried (4-0), to adjourn the meeting.

President Ebenkamp indicated Motion No. 18-08-1272 was approved by a (4-0) vote