

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**September 23, 2021
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/join/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Andrew D. Turner, Legal Counsel
Alanna Diaz, Director of Administrative Services
Tom Monk, Director of Operations
Sherry Shaw, Director of Engineering & Planning
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs
Melanie Trevino, Executive Assistant
Ron Woodruff, Information Systems Specialist
(Meeting Host)

The meeting was called to order at 4:07 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/join/bmeeting>

Guests and others in attendance: None

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Personnel Policy Amendments

- ◆ The Board was asked to adopt the proposed personnel policy amendments, in the form presented to the Board, as drafted by District staff and reviewed by labor counsel, subject to any further non-substantive changes identified by staff and legal counsel. (Item 4)

Motion No. 21-09-1701: Upon consideration thereof, it was moved by Director Kwong seconded by Director Lee and unanimously carried (5-0) by the roll call vote noted below, to adopt the proposed personnel policy amendments, in the form presented to the Board, as drafted by District staff and reviewed by labor counsel, subject to any further non-substantive changes identified by staff and legal counsel. (Item 4)

***Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None***

President Kwong indicated Motion No. 21-09-1701 was approved by a (5-0) roll call vote

Item 5: Other – None**Adjournment at 4:19 p.m.**