

**MINUTES OF SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**May 20, 2021  
MEETING CONDUCTED VIA WEBEX  
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

**DIRECTORS PRESENT:**

Kevin Hayakawa  
Edwin Hilden  
Scarlett Kwong  
Theresa Lee  
Jerry Tang

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Brian Teuber, Assistant General Manager  
James Ciampa, Legal Counsel  
Alanna Diaz, Director of HR and Risk Management  
Lily Lopez, Director of External Affairs  
Tom Monk, Director of Operations  
Sherry Shaw, Director of Engineering  
Gabriela Sanchez, Executive Secretary  
Josh Byerrum, Accounting Manager  
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:00 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: None

**Item 3: Public Comment**

- ◆ There were no requests for public comment. (Item 3)

**Item 4: CalPERS Resolution 05-21-680 Authorizing an Amendment to the Contract**

- ◆ The Board was asked to adopt CalPERS Resolution 05-21-680 authorizing an amendment to the District's contract with the California Public Employees Retirement System (CalPERS) to provide for additional employee share payments under Section 20516 (Employees Sharing Additional Cost) of 1% for classic local miscellaneous members in the Unrepresented General Employees Unit, Unrepresented Mid-Management and Unrepresented Executive Staff. (Item 4)

***Motion No. 21-05-1666: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt CalPERS Resolution 05-21-680, approving an amendment to the District's contract between the Board of Administration California Public Employee's Retirement System and the Board of Directors of Walnut Valley Water District, to provide for additional employee share payments under Section 20516 (Employees Sharing Additional Cost) of 1% for classic local miscellaneous members in the Unrepresented General Employees Unit, Unrepresented Mid-Management and Unrepresented Executive Staff. (Item 4)***

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**

**Noes: None**

**Absent: None**

**Abstain: None**

**President Kwong indicated Motion No. 21-05-1666, adopting Resolution 05-21-680, was approved by a (5-0) roll call vote**

**Item 5: Diamond Bar Pump Station Emergency Standby Generator Purchase Authorization, Project No. 20-3628**

- ◆ The Board was asked to authorize the General Manager to purchase one Tier 2 Final Stationary Generator at a cost of approximately \$103,000 and allocate the rest of the Grant funds for appurtenances related to the project as permitted by the Cal OES Grant. (Item 5)

***Motion No. 21-05-1667: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to authorize the General Manager to purchase one Tier 2 Final Stationary Generator at a cost of approximately \$103,000 and allocate the rest of the Cal OES Grant for appurtenances related to the project as permitted by the grant. (Item 5)***

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-05-1667, was approved by a (5-0) roll call vote**

**Item 6: Fiscal Year 2021-22 Budget Overview**

- ◆ The Board received a PowerPoint presentation detailing various elements of the District's FY 2021-22 Budget. Mr. Byerrum reviewed and discussed major elements of the Budget such as budgeted and projected potable water sales, recycled water sales, and other non-operating revenues. He then reviewed major expense categories including purchased water, capacity charges, TVMWD fixed charges, WVWD personnel costs, operations and maintenance expenses, and debt services. Lastly, discussion ensued regarding the District's FY 21-22 Capital Investment Program.
- ◆ Following Mr. Byerrum's presentation, the Board was informed that staff proposed to present the final budget for further consideration and possible action at the June 21, 2021 WVWD Regular Board meeting.
- ◆ As this was an information item only, no Board action was taken. (Item 6)

**Item 7: Other** – None

**Adjournment at 4:46 p.m.**

**BOARD OF DIRECTORS  
WALNUT VALLEY WATER DISTRICT**

**RESOLUTION  
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. 05-21-680

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Walnut Valley Water District entered into a contract effective on December 27, 1997 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this 20 day of May, 2021.

  
\_\_\_\_\_  
Presiding Officer

Attest:

  
\_\_\_\_\_  
Clerk/Secretary