

**MINUTES OF THE SEVEN HUNDRED AND EIGHTY SEVENTH MEETING OF THE
POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION**

**February 13, 2020
At the Offices of the Walnut Valley Water District
Board Room**

PRESENT:

Commissioner Rubio Gonzalez
Commissioner Scarlett Kwong
Commissioner Tony Lima
Alternate Commissioner Teresa Rios

STAFF PRESENT:

Brian Teuber, Administrative Officer
Carmen Fleming, Secretary

The meeting was called to order at 4:04p.m. with Commission President Gonzalez presiding.

In attendance: Member agency representative Mr. Tom Coleman, and Mr. Dave Warren, of Rowland Water District; and Mr. Erik Hitchman, of Walnut Valley Water District; and Ms. Denise Jackman, Director at Three Valleys Municipal Water District; and Mr. Chris Diggs, of the City of Pomona.

Item 3: Public Comment

- ◆ There was no public comment at this time.

Item 4: Late Business

- ◆ There was no late business to be brought before the Commission at this time.

Item 5: Rotation of Officers – 2020 Calendar Year

- ◆ The Commission was asked to approve the rotation of officers for the 2020 calendar year in accordance with the Joint Water Line's Bylaws, as follows:
 1. Vice President Scarlett Kwong assumes the position of President;
 2. Commissioner Tony Lima assumes the position of Vice President, and
 3. President Rubio Gonzalez assumes the position of Commissioner.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to approve the rotation of officers for the 2020 calendar year as follows: President Scarlett Kwong, Vice President Tony Lima, and Commissioner Rubio Gonzalez.

President Gonzalez indicated that the motion was approved by a 3-0 vote

President Kwong presided the remainder of the meeting.

Item 6: Approval of Minutes for Meeting Held October 24, 2019

- ◆ The Commission was asked to approve the meeting minutes for the previous Commission meeting held October 24, 2019.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and carried (3-0), to approve the minutes of the October 24, 2019 meeting.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 7: Approval of Warrants and Charges Paid October 2019 through January 2020

- ◆ The Commission was provided with a List of Warrants and Charges for October 2019 through January 2020.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and carried (3-0), to receive and file the Warrants and Charges for October 2019 through January 2020.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 8: Communications

- ◆ There were no communication matters to report at this time.

Item 9: Approval of Financial Reports

- ◆ Mr. Teuber noted the Treasurer's Reports, the Statement of Income & Expenses, and the Cash & Investment Portfolio Summary as provided and requested they be received, approved and filed.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and unanimously carried, to receive, approve and file the Treasurer's Report ending December 31, 2019, and the Statement of Income & Expenses and Cash & Investment Portfolio Summary for Quarter Ending December 31, 2019.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 10: Adopt the Final Audit

- ◆ Mr. Teuber highlighted areas of the audit. Upon arrival, a report was given by Mr. Robert Callanan, of White Nelson Diehl Evans LLP stated that there were no points of concern found.

Upon consideration thereof, it was moved by Commissioner Gonzalez, seconded by Commissioner Lima and unanimously carried (3-0), to adopt the Fiscal Year 2018-19 audit as prepared by White Diehl Evans LLP.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 11: Three Valleys Municipal Water District

- ◆ Ms. Denise Jackman and staff reported on Three Valley's Board meeting activities.

Item 12: Administrative Report

- ◆ There were no administrative matters to report at this time.

Item 13: Operations Report

- ◆ The Commission was provided with the Operations Report for the period of October 2019 through January 2020. As this is an informational report only, the Commission took no action.

Item 14: Water Use Reports for October 2019 through December 2019

- ◆ Mr. Henry asked the Commission to receive and file the Water Usage Reports for October 2019 through December 2019, as presented.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and unanimously carried (3-0), to receive and file the Water Use Reports for October 2019 through December 2019.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 15: Commissioners Questions and Comments

- ◆ There were no public comment at this time.

Item 16: Subjects for Discussion at Future Meetings

- ◆ There were no items requested for discussion at future meetings.

Item 17: Adjournment at 4:25 p.m.

With no further items for discussion, the Pomona-Walnut-Rowland Joint Waterline Commission meeting adjourned at 4:25 p.m.