

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**January 21, 2021
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Gabriela Sanchez, Executive Secretary
James Ciampa, Legal Counsel
Josh Byerrum, Finance Manager
Alanna Diaz, Director of HR and Risk Management
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:00 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Bill Coffrey

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: NLC Service Line Warranty Program

- ◆ The Board received a presentation by Mr. Bill Coffrey of Utility Service Partners Private Label, Inc. on the National League of Cities Service Line Warranty Program. Although Board action was not taken on this matter, Board consensus was that the warranty program be reviewed and discussed at a future Finance Committee meeting. (Item 4)

Item 5: Discussion Regarding Miscellaneous Charges

- ◆ Mr. Teuber advised the Board that staff was in the process of reviewing the District's miscellaneous fees included in Appendix B of the District's Rules and Regulations. Staff's recommendations, if any, will be agendized for discussion and consideration at a future Board workshop. (Item 5)

Item 6: Consideration and Possible Nomination to Serve as Board Member of the Los Angeles County Fourth Supervisorial District Consolidated Oversight Board

- A. The Board received notice of a request for nominations for independent special district representative vacancies on the Los Angeles County Supervisorial District Nos. 2, 4, and 5 RDA Oversight Boards. Although Board members did not express interest, Mr. Hitchman advised that the nomination period will close on February 12, 2021, at 5:00 p.m. (Item 6)

Item 7: Other – None**Item 8: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session items. (Item 8)

Item 9: Adjourn to Closed Session – 4:41 p.m.**Item 10: Closed Session – 4:42 p.m.**

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). (Item 10-A)

Item 11: Reconvene in Open Session/Report of Action Taken in Closed Session – 4:48 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). The Board was briefed on the status of that case and no reportable action under the Brown Act was taken.

Adjournment at 4:49 p.m.

Motion No. 21-01-1625: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Lee and unanimously carried (5-0) by the roll call vote noted below, to adjourn the meeting. (Item 11)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang

Noes: None

Absent: None

Abstain: None

President Kwong indicated Motion No. 21-01-1625 was approved by a (5-0) roll call vote