

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

April 23, 2020
MEETING CONDUCTED VIA WEBEX
AT:

https://wvwd.webex.com/join/board_room

DIRECTORS PRESENT:

Edwin Hilden
Theodore L. Ebenkamp
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Josh Byerrum, Finance Manager
Alanna Diaz, Human Resources Manager/Safety Officer
Gabriela Sanchez, Executive Secretary
Jim Ciampa, Legal Counsel
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:00 p.m. with President Lee presiding. All Board meeting participants and guests joined the meeting via the Webex link:
https://wvwd.webex.com/join/board_room

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Director Jody Roberto

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Fiscal Year Draft 2020-21 Budget Overview

- ◆ The Board received a PowerPoint presentation on the District's FY 2020-21 Draft Budget consisting of major expense categories such as purchased water, TVMWD's rates and charges, TVMWD assessments, WVWD personnel costs, WVWD operations and maintenance costs, and debt service, and 2020-21 revenue summary. Mr. Byerrum advised the Board that a more detailed review of the proposed expenditures and anticipated revenues, as well as the Capital Improvement Projects will be conducted at the May 21, 2020, 4:00 p.m. Special Board meeting.
- ◆ As this was an informational item only, no Board action was taken. (Item 4)

Item 5: Review of FRACTA Pipeline Analysis Software

- ◆ The Board received a PowerPoint presentation on the data captured by FRACTA's pipeline failure software. By way of background, in April 2019, the Board authorized the General Manager to enter into a three-year contract with FRACTA with an option to terminate its subscription after the first year. The Board was informed that the District will exercise its option to terminate its contract with FRACTA since the year's subscription approaches its expiration effective June 30, 2020.
- ◆ As this was an informational item only, no Board action was taken. (Item 5)

Item 6: WVWD Building Adhoc Committee Meeting Update

- ◆ The Board received an update on developments pertaining to the new District Administration headquarters facility. Participants of this Webex meeting viewed a site plan as Mr. Hitchman discussed the proposed remodeling of the existing back building, the demolition of the existing front Finance building, and the design approach planned for the pipe yard and the vacant buildings located on the northeast portion of the property. He then noted that the next step entails working with the architect on the design of the modifications for the existing two buildings the District recently acquired.
- ◆ As this was an informational item only, no Board action was taken. (Item 6)

Item 7: Other**Adjournment at 5:01 p.m.**

Motion No. 20-04-1521: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong and unanimously carried (5-0), to adjourn the meeting.

President Lee indicated Motion No. 20-04-1521 was approved by a (5-0) vote