

AGENDA

SPADRA BASIN GSA - EXECUTIVE COMMITTEE MEETING

CITY OF POMONA – CITY HALL
ADMINISTRATIVE BOARD ROOM
505 S. GAREY AVENUE, POMONA, CA 91766
MONDAY, MAY 6, 2019, AT 3:30 P.M.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the Walnut Valley Water District office, located at 271 S. Brea Canyon Road, Walnut, California.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Party	Representatives	Alternates
City of Pomona	___ Rubio Gonzalez	___ Victor Preciado
Walnut Valley Water District	___ Ted Ebenkamp	___ Jerry Tang

3. Public Comment - Opportunity for members of the public to address the Executive Committee on any Agenda item at the time the item is considered on the agenda
4. Adoption of Agenda (by consensus)
5. Approval of Minutes for Meeting Held March 4, 2019
6. Approval of FY 2019-20 Operating Budget
7. Selection of Spadra Basin GSA Logo
8. Review of 2019 Executive Committee and Implementation Team Member Lists (information only)
9. Update on Development of the Spadra Basin Groundwater Sustainability Plan (verbal report)
10. 2017 Proposition 1 Sustainable Groundwater Planning Grant (verbal report)
11. Review of Future Discussion Items
 - a. Insurance issues
 - b. Other
12. Adjournment to Next Meeting – Monday, June 3, 2019 at 3:00 p.m. (Strategic Planning Workshop)

**SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY
EXECUTIVE COMMITTEE MEETING
Monday, March 4, 2019 – 3:30 P.M.**

City of Pomona – City Hall
Administrative Board Room
505 S. Garey Avenue
Pomona, CA 91766

MINUTES

PRESENT:

Ted Ebenkamp, Representative
Rubio Gonzalez, Representative

STAFF PRESENT:

Brian Teuber, Administrative Officer
Joshua Byerrum, Treasurer
Jim Ciampa, Legal Counsel

ABSENT:

Victor Preciado, Alternate
Jerry Tang, Alternate

OTHERS IN ATTENDANCE

Donna DiLaura
Raul Garibay
Rick Hansen
Erik Hitchman
Damian Martinez
Darron Poulsen
Sherry Shaw
Dave Warren

The meeting was called to order at 3:36 p.m. with Mr. Gonzalez presiding.

ITEM 3: PUBLIC COMMENT

No comments were offered. (Item 3)

ITEM 4: ADOPTION OF AGENDA

- ◆ Agenda was adopted by consensus. (Item 4)

ITEM 5: APPROVAL OF MINUTES FOR MEETING HELD JANUARY 7, 2019

- ◆ The Executive Committee was asked to approve the minutes for the Executive Committee meeting held on January 7, 2019.

Upon consideration thereof, it was moved by Mr. Ebenkamp, seconded by Mr. Gonzalez and unanimously carried (2-0), to approve the minutes of the January 7, 2019 Executive Committee meeting as presented. (Item 5)

ITEM 6: ELECTION OF OFFICERS

- ◆ The Executive Committee members were asked to elect a President and Vice President.

Upon consideration thereof, by acclamation, Mr. Ebenkamp was elected President and Mr. Gonzalez was elected Vice President. (Item 6)

ITEM 7: APPOINTMENT OF ADMINISTRATIVE OFFICER AND TREASURER

- ◆ The Executive Committee was asked to consider the following appointments:
 - a) Administrative Officer – Brian Teuber
 - b) Treasurer – Josh Byerrum

Upon consideration thereof, it was moved by Mr. Gonzalez, seconded by Mr. Ebenkamp and unanimously carried (2-0), to approve the appointments as presented. (Item 7)

ITEM 8: ADDITION TO EXECUTIVE COMMITTEE

- ◆ The Executive Committee was asked to consider the addition of Mr. Jerry Tang, Director of Walnut Valley Water District, as an Alternate to the Executive Committee.

Upon consideration thereof, it was approved by consensus, to add Mr. Jerry Tang, Director of Walnut Valley Water District, as an Alternate to the Executive Committee. (Item 8)

ITEM 9: CONSIDER AWARD OF CONTRACT TO DEVELOP THE SPADRA BASIN GROUNDWATER SUSTAINABILITY PLAN

- ◆ The Executive Committee was asked to approve the budget for the Groundwater Sustainability Plan (GSP) in the amount of \$744,700.

Upon consideration thereof, it was moved by Mr. Ebenkamp, seconded by Mr. Gonzalez and unanimously carried (2-0), to approve the budget as presented, in the amount of \$744,700. (Item 9)

- ◆ The Executive Committee was asked to authorize the Walnut Valley Water District to award a contract to Wildermuth Environmental, Inc. to develop the GSP at a not to exceed cost of up to \$703,389.

Upon consideration thereof, it was moved by Mr. Ebenkamp, seconded by Mr. Gonzalez and unanimously carried (2-0), to authorize the Walnut Valley Water District to award a contract to Wildermuth Environmental, Inc. to develop the GSP at a not to exceed cost of \$703,389. (Item 9)

ITEM 10: 2017 PROPOSITION 1 SUSTAINABLE GROUNDWATER PLANNING GRANT

- ◆ Mr. Teuber provided a brief update on grant related activities. As this was an informational item only, no action was required.

ITEM 11: REVIEW OF FUTURE DISCUSSION ITEMS

- ◆ Mr. Hitchman noted the following items for future discussion and possible action:
Spadra Basin GSA Specific Items:
 - a) Insurance issues – Mr. Hitchman provided a brief review of the costs for insurance through ACWA/JPIA, and the enrollment process. He noted that in order to enroll, the agency would need to join ACWA as a member.
 - b) Other

ITEM 12: ADJOURNMENT – 3:53 P.M.

Upon consideration thereof, by consensus, the meeting was adjourned to the next meeting (Strategic Planning Workshop) on April 1, 2019. (Item 12)

Spadra Basin GSA
FY 2019-20 Operating Budget

	18-19 Budget	18-19 Projected	19-20 Budget
REVENUES:			
Administrative Assessment - WVWD	\$22,500	\$16,250	\$152,250
Administrative Assessment - Pomona	22,500	16,250	152,250
2017 Prop 1 Funding	-	-	259,500
Total Revenues	45,000	32,500	564,000
EXPENSES:			
<u>Administration & General</u>			
Legal	25,000	25,000	25,000
Professional Services	15,000	2,500	15,000
Other	5,000	5,000	5,000
Groundwater Sustainability Plan	-	-	519,000
Total Expenses	45,000	32,500	564,000
Net Income	\$ -	\$ -	\$ -

Spadra Basin GSA
FY 2019-20 Budget Supplement

The following is a supplement to the proposed budget and is intended to provide more specific detail and explanation of the major revenues and expenses proposed in the FY 19-20 Operating Budget.

REVENUES

Administrative Assessment

Represents payments received from the City of Pomona and WVWD related to the administrative costs of the Agency. Costs are shared equally between the City and District and are reduced by grant funding for the Groundwater Sustainability Plan. At this point in time, contributions from other stakeholders are undefined.

Prop 1 Funding

Grant funding from the Prop 1 Sustainable Groundwater Planning Grant

EXPENSES

Administrative & General

Legal - To provide funds for legal expenses related to the activities of the Spadra Basin GSA.

Professional Services - To provide funds for professional services not related to a specific project.

Other - Includes funding for internal labor, dues, and banking fees attributable to the activities of the Spadra Basin GSA.

Ground Water Sustainability Grant

Represents funds to prepare a Groundwater Sustainability Plan for the Spadra Basin. Current budget includes cost associated with work expected to be completed during the fiscal year. Project is expected to be completed by December 2021 and required by the DWR grant to be completed by January 2022.

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SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY

DATE: May 6, 2019
TO: Executive Committee
FROM: Brian Teuber, Administrative Officer
RE: Updated Member Lists: Executive Committee and Implementation Team
ACTION: For information only

SUMMARY:

The following lists have been updated to reflect recent changes.

EXECUTIVE COMMITTEE

Rubio Gonzalez – Representative, President
Ted Ebenkamp – Representative, Vice President
Victor Preciado – Alternate
Jerry Tang – Alternate

IMPLEMENTATION TEAM

Brian Teuber, Administrative Officer
Joshua Byerrum, Treasurer
Chris Diggs
Erik Hitchman
Damian Martinez
Darron Poulsen
Sherry Shaw

Please note that Raul Garibay was removed from the Implementation Team upon his retirement from the City of Pomona.