

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**April 16, 2019
At the Offices of the District**

DIRECTORS PRESENT:

Theodore L. Ebenkamp
Edwin Hilden
Scarlett Kwong
Jerry Tang

DIRECTORS ABSENT:

Theresa Lee

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sandy Olson, Director of Administrative Services
Sherry Shaw, Director of Engineering
Dave Johnson, Director of Operations
Joshua Byerrum, Accounting Manager
Gabriela Sanchez, Executive Secretary
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Hilden presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors David De Jesus, Denise Jackman and Joe Ruzicka, TVMWD General Manager Matt Litchfield, ACWA/JPIA Executive Committee members Jerry Gladback, Melody McDonald and Kathleen Tiegs, WVWD Engineering Technician I Alyssa Banzil, and Oliver Unaka.

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Additions to the Agenda

- ◆ Although there were no requests for additions to the agenda, Mr. Hitchman noted that for Closed Session Item 26-A, only one potential case will be discussed with Legal Counsel. (Item 4)

Item 5: Reorder of Agenda

- ◆ There were no requests. (Item 5)

Item 6: Association of California Water Agencies Joint Powers Insurance Authority Retrospective Premium Adjustment Stabilization Fund Report

- ◆ Mr. Jerry Gladbach, Ms. Melody McDonald, and Ms. Kathleen Tiegs, ACWA/JPIA Executive Committee members, presented the District with an \$88,684.14 rebate check from the ACWA/JPIA Retrospective Premium Rate Adjustment Stabilization Fund. (Item 6)

Item 7: Special Recognition

- ◆ Ms. Alyssa Banzil, WVWD Engineering Technician I, was introduced to the Board on the occasion of completing the six-month probationary period for new employees. (Item 7)

Item 8: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, including: the minutes of the Regular Board meeting held March 20, 2019, the Special Board meeting held March 21, 2019, the Check Register, the Employee Reimbursement Report, and the Community Outreach Update. (Items 8-1, 2, 3, 4 and 5)

Motion No. 19-04-1363: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang and unanimously carried (4-0), to approve the Consent Calendar including the minutes of the Regular Board meeting held March 20, 2019, the Special Board meeting held March 21, 2019, the Check Register, the Employee Reimbursement Report, and the Community Outreach Update. (Items 8-1, 2, 3, 4 and 5)

President Hilden indicated Motion No. 19-04-1363 was approved by a (4-0) vote

Item 9: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and the individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during March 2019. (Item 9)

Motion No. 19-04-1364: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong and unanimously carried (4-0), to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of March 2019. (Item 9)

President Hilden indicated Motion No. 19-04-1364 was approved by a (4-0) vote

Item 10: Treasurer's Report

- ◆ Mr. Teuber presented the Financial Dashboard as of March 31, 2019, the District's Statement of Revenues, Expenses, and Change in Net Assets as of March 31, 2019; the District's Statement of Net Assets as of March 31, 2019; and the Summary of Cash and Investments as of March 31, 2019. (Items 10 A-D)

Motion No. 19-04-1365: *Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong and unanimously carried (4-0), to receive, approve, and file the Financial Dashboard as of March 31, 2019, the District's Statement of Revenues, Expenses, and Change in Net Assets as of March 31, 2019, the District's Statement of Net Assets as of March 31, 2019, and the Summary of Cash and Investments as of March 31, 2019. (Item 10 A-D)*

President Hilden indicated Motion No. 19-04-1365 was approved by a (4-0) vote

Committee Chair Reports**Item 11: Engineering Committee – Director Ebenkamp**

- ◆ The Board was asked to authorize the General Manager to execute a three-year contract with Fracta at a cost of \$66,000 for the subscription software solution that offers the capability to calculate and visualize the likelihood of failure for water mains across the District's infrastructure. Ms. Shaw provided software capability details and further noted that contract terms include the option to terminate after the first year. (Item 11-A)

Motion No. 19-04-1366: *Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong, and unanimously carried (4-0), to authorize the General Manager to execute a three-year contract with Fracta at a cost of \$66,000. (Item 11-A)*

President Hilden indicated Motion No. 19-04-1366 was approved by a (4-0) vote

- ◆ The Board was asked to authorize the General Manager to execute contracts for labor and materials per bid results listed below for the Ambushers Reservoir Piping Modification (P.N. 18-3535); to find the project is exempt pursuant to CEQA Guidelines Categorical Exemption Section 15282(k); and to authorize staff to file a Notice of Exemption for the subject project with the office of the Los Angeles County Registrar-Recorder/County Clerk. (Item 11-B).

<u>Bid</u>	<u>Supplier</u>	<u>Price</u>
Labor	Doty Bros. Equipment Co.	\$ 82,160.00
Resilient Wedge Gate Valves	D'Angelo Company	1,686.05
Ductile Iron Pipe	D'Angelo Company	1,167.84
Service Materials	D'Angelo Company	463.64
Ductile Iron Fittings & Misc. Mtls.	D'Angelo Company	7,940.83

Motion No. 19-04-1367: *Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Tang, and unanimously carried (4-0), to authorize the General Manager to execute contracts for labor and materials per bid results listed below for the Ambushers Reservoir Piping Modification (P.N. 18-3535); to find the project is exempt pursuant to CEQA Guidelines Categorical Exemption Section 15282(k); and to authorize staff to file a Notice of Exemption for the subject project with the office of the Los Angeles County Registrar-Recorder/County Clerk. (Item 11-B)*

<u>Bid</u>	<u>Supplier</u>	<u>Price</u>
Labor	Doty Bros. Equipment Co.	\$ 82,160.00
Resilient Wedge Gate Valves	D'Angelo Company	1,686.05
Ductile Iron Pipe	D'Angelo Company	1,167.84
Service Materials	D'Angelo Company	463.64
Ductile Iron Fittings & Misc. Mtls.	D'Angelo Company	7,940.83

President Hilden indicated Motion No. 19-04-1367 was approved by a (4-0) vote

- ◆ Director Ebenkamp referenced the Operations Report included in the Board packet. As this was an informational item only, Board action was not needed. (Item 11-C)

Item 12: Personnel Committee – Director Hilden

- ◆ There were no Personnel Committee matters to come before the Board at this time. (Item 12)

Item 13: Finance Committee – Director Kwong

- ◆ The Board was asked to receive, approve, and file the March 2019 Investment Transactions Report included in the Board packet. (Item 13-A)

Motion No. 19-04-1368: *Upon consideration thereof, it was moved by Director Kwong, seconded by Director Ebenkamp and unanimously carried (4-0), to receive, approve, and file the District's Consolidated Investment Transactions Report for the period of March 1, 2019 through March 31, 2019. (Item 13-A)*

President Hilden indicated Motion No. 19-04-1368 was approved by a (4-0) vote

- ◆ Mr. Teuber reviewed the Revenue Bond Funds Held in Trust and detailed disbursement of bond proceeds report through March 31, 2019. As this was an informational item only, Board action was not needed. (Item 13-B)

Item 14: Public Information/Community Relations/Legislative Action Committee

- ◆ The Board was presented with a staff report containing summaries of various legislative bills of interest to the District. They were then asked to take positions as recommended by staff. (Item 14-A)

Motion No. 19-04-1369: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong and unanimously carried (4-0), to take positions on legislative bills as noted in the table below and to authorize staff to conduct appropriate follow-up actions.

Bill Number (Author)	Bill Description	Action
AB 292 (Quirk)	Recycled Water: Raw water and groundwater augmentation	Support
AB 405/(Rubio)	Sales and Use Taxes: exemption; water treatment.	Favor
AB 533(Holden)	Income Taxes: exclusion: water conservation or efficiency programs	Favor
AB 1204(Rubio)	Public Water Systems: Primary drinking water standards; Implementation	Support (ACWA Sponsored)
SB 134 (Hertzberg)	Water Conservation: Water Loss Performance Standards	Support
SB 332(Hertzberg)	Wastewater treatment: Recycled water	Oppose

(Item 14-A)

President Hilden indicated Motion No. 19-04-1369 was approved by a (4-0) vote

Item 15: TVMWD/MWD – Director Hilden

- ◆ The Board received a general update on TVMWD activities by Mr. Matt Litchfield, General Manager of TVMWD. (Item 13)

Item 16: The P-W-R Joint Water Line Commission

- ◆ Mr. Teuber reviewed the P-W-R Joint Water Line Commission water use report for the month of March included in the Board packet. (Item 16)

Item 17: Puente Basin Water Agency (PBWA) – Brian Teuber

- ◆ The Board was asked to ratify the Puente Basin Water Agency FY 2019-20 Budget, as approved by the PBWA Commission at the April 4, 2019 Commission meeting. (Item 17)

Motion No. 19-04-1370: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Kwong and unanimously carried (4-0), to ratify the Puente Basin Water Agency FY 2019-20 Budget. (Item 17)

President Hilden indicated Motion No. 19-04-1370 was approved by a (4-0) vote

Item 18: General Manager's Report

- ◆ The Board received a follow-up report on prior Board actions. (Item 18-A)
- ◆ The Board received the District's activities calendars for May, June, and July. (Item 18-B)
- ◆ The Board received a copy of the Puente Basin Watermaster Tentative 2019-20 Operating Budget. As this was an informational item only, no Board action was taken. (Item 18-C)

Item 19: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2019 purchase water projections, conservation goal summary, climate summary, and 2019 monthly water consumption versus the 2013 baseline year. Staff made note that the District's water usage for March 2019 was 41.18% lower than usage in March 2013. (Item 19-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of April 9, 2019. (Item 19-B)

Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 20)

- ◆ Director Ebenkamp stated that, in addition to attending District committee and Board meetings, he attended a Spadra Basin GSA meeting, a TVMWD Board meeting, and a Regional Chamber of Commerce Government Affairs Committee meeting.
- ◆ In addition to District committee and Board meetings previously reported, Director Kwong noted her attendance at the Miss Diamond Bar Scholarship Pageant where she presented certificates of recognition to the association and participants. Additionally, she provided a brief overview of the MWD Colorado River Aqueduct Inspection Tour she participated in from March 29 through March 31.
- ◆ Director Hilden stated that, in addition to the District committee and Board meetings previously reported, he attended a TVMWD Board meeting and a SCWUA workshop meeting. Lastly he noted his participation in judging the MWD 'Water is Life' poster submittals.
- ◆ Director Tang reported on the MWD Colorado River Aqueduct Inspection Tour previously reported by Director Kwong. In addition to the inspection tour, during the month of March Director Tang attended WVWD Board and committee meetings, the WVWD High Efficiency Toilet Distribution Program, a District orientation meeting held with Legal Counsel, and a Walnut High School baseball game where the District received recognition for its seasonal sponsorship. He also noted his efforts in judging the 'Water is Life' poster submittals.
- ◆ Although Director Lee was not in attendance, her expense report noted her attendance at WVWD board meetings and her participation in judging the 'Water is Life' poster submittals.

Item 21: Legal Reports

- ◆ Mr. Ciampa reported on matters pertaining to environmental-compliance regulations set forth by the Southern California Air Quality Management District pertaining to generators. He also provided a brief update on other legislative matters currently in review by the Public Water Agencies Group (PWAG). (Item 21)

Item 22: Items for Future Discussion

- ◆ No requests were made. (Item 22)

Item 23: Board of Directors Business

- ◆ The Board acknowledged receipt of the Local Agency Formation Commission's Notice of Vacancy of LAFCO Alternate Public Member. No Board action was taken on this matter. (Item 23-A)
- ◆ The Board was asked to provide the District's ACWA/JPIA voting delegate with direction regarding the upcoming voting for ACWA/JPIA Executive Committee. However, no Board action was taken on this matter. (Item 23-B)

Item 24: Public Comment on Closed Session

- ◆ There were no requests to comment on either open or closed session items. (Item 24)

Item 25: Adjourn to Closed Session – 6:06 p.m.

Item 26: Closed Session

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss anticipated litigation matters with Legal Counsel – One Potential Case. (Item 26)

Item 27: Reconvene in Open Session/Report of Action Taken in Closed Session – 6:27 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss one anticipated litigation matter with Legal Counsel. The Board was briefed on the facts and circumstances of the matter and no reportable action under the Brown Act was taken. (Item 27)

Adjournment at 6:27 p.m.

Motion No: 19-04-1371: *Upon consideration thereof, by consensus, the meeting was adjourned.*

President Hilden indicated Motion No. 19-04-1371 was approved by consensus