

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**September 20, 2018  
At the Offices of the District**

**DIRECTORS PRESENT:**

Theodore L. Ebenkamp  
Edwin Hilden  
Scarlett Kwong  
Allen Wu

**DIRECTORS ABSENT:**

Theresa Lee

**STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Brian Teuber, Assistant General Manager  
Sandy Olson, Director of Administrative Services  
Sherry Shaw, Director of Engineering  
Dave Johnson, Director of Operations  
Joshua Byerrum, Accounting Manager  
Donna DiLaura, Executive Secretary  
Melanie Trevino, Administrative Assistant  
Jim Ciampa, Legal Counsel

The meeting was called to order at 4:03 p.m. with President Ebenkamp presiding.

Guests and others in attendance: No guests were present.

**Item 3: Public Comment**

- ◆ No comments were offered. (Item 3)

**Item 4: Re-ranking of Core Values**

- ◆ The Board received the results of the second round of Board rankings. Mr. Hitchman stated that the next step is to develop District goals, objectives and related actions based around the top six Core Values. The Board was then asked to approve the top six Core Values as follows:

- Reliability
- Customer Service
- Efficiency
- Communication
- Quality
- Accountability

(Item 4)

**Motion No: 18-09-1279: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Wu and unanimously carried (4-0), to approve the top six Core Values (Reliability, Customer Service, Efficiency, Communication, Quality and Accountability).**

**President Ebenkamp indicated Motion No. 18-09-1279 was approved by a (4-0) vote**

**Item 5: Consideration of Water Rate Adjustment to be Effective January 1, 2019**

- ◆ The Board was asked to consider approval of the proposed water rates, as shown in the tables included in the staff report, to be effective January 1, 2019. The proposed rates were approved through the District's Proposition 218 process, result in a projected rate increase for our average residential customer of approximately 3.2 percent. (Item 5)

**Motion No: 18-09-1280: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong and unanimously carried (4-0), to adopt the proposed rate increases effective January 1, 2019. The proposed rates were approved through the District's Proposition 218 process, result in a projected rate increase for our average residential customer of approximately 3.2 percent. The Board noted that this increase incorporated into the FY 2018-19 Budget, ensures the continued sustainability and operations of the District's water system, and balances funding needs of the District with rates that are affordable and manageable for our customers.**

**President Ebenkamp indicated Motion No. 18-09-1280 was approved by a (4-0) vote**

**Item 6: Rate Study Update**

- ◆ The Board was provided an update on the new Rate Study process and staff indicated it is still evaluating Raftelis Financial Consultants' proposal. (Item 6)

**Item 7: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session items. (Item 7)

**Item 8: Adjourn to Closed Session – 4:26 p.m. (Item 8)****Item 9: Closed Session**

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss one anticipated litigation matter with Legal Counsel – One Potential Case. (Item 9)

**Item 10: Reconvene in Open Session/Report of Action Taken in Closed Session – 4:29 p.m.**

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss one anticipated litigation matter with Legal Counsel. The Board was briefed on the facts and circumstances of the matter, and no reportable action under the Brown Act was taken on the matter. (Item 10)

**Adjournment at 4:30 p.m.**

**Motion No: 18-09-1281: *Upon consideration thereof, it was moved by Director Wu, seconded by Director Hilden and unanimously carried (4-0), to adjourn the meeting.***

**President Ebenkamp indicated Motion No. 18-09-1281 was approved by a (4-0) vote**