

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**October 18, 2018
At the Offices of the District**

DIRECTORS PRESENT:

Theodore L. Ebenkamp
Scarlett Kwong
Theresa Lee
Allen Wu

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Sandy Olson, Director of Administrative Services
Sherry Shaw, Director of Engineering
Donna DiLaura, Executive Secretary
Jim Ciampa, Legal Counsel

DIRECTORS ABSENT:

Edwin Hilden

The meeting was called to order at 4:04 p.m. with President Ebenkamp presiding.

Guests and others in attendance: No guests were present.

Item 3: Public Comment

- ◆ No comments were offered. (Item 3)

Item 4: Award of Contract for Water Rate Study

- ◆ The Board was asked to consider authorizing the General Manager to execute an agreement with Raftelis Financial Consultants to conduct a Water Rate Study at a not-to-exceed cost of \$64,422. (Item 4)

Motion No: 18-10-1300: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Lee and unanimously carried (4-0), with Director Hilden absent, to authorize the General Manager to execute an agreement with Raftelis Financial Consultants to conduct a Water Rate Study at a not-to-exceed cost of \$64,422. (Item 4)

President Ebenkamp indicated Motion No. 18-10-1300 was approved by a (4-0) vote

Item 5: Update on Strategic Plan

- ◆ The Board received an update on District strategic planning. Mr. Hitchman reported that the next steps include staff development of goals, objectives and strategies designed around the Mission Statement and Core Values established by the Board.

Adjournment at 4:20 p.m.

Motion No: 18-10-1301: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Wu and unanimously carried (4-0), with Director Hilden absent, to adjourn the meeting.

President Ebenkamp indicated Motion No. 18-10-1301 was approved by a (4-0) vote