

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**April 19, 2018
At the Offices of the District**

DIRECTORS PRESENT:

Theodore L. Ebenkamp
Edwin Hilden
Scarlett Kwong
Theresa Lee
Allen Wu

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Director of Finance
Sandy Olson, Director of Administrative Services
Joshua Byerrum, Accounting Manager
Donna DiLaura, Executive Secretary
Jim Ciampa, Legal Counsel

DIRECTORS ABSENT:

None

The meeting was called to order at 4:03 p.m. with President Ebenkamp presiding.

Guests and others in attendance: No guests were present.

Item 3: Public Comment

- ◆ No comments were offered. (Item 3)

Item 4: Fiscal Year 2018-19 Draft Budget Overview

- ◆ The Board received a presentation on the Fiscal Year 2018-19 Draft Budget. As this was an informational only item, Board action was not needed. (Item 4)

Item 5: Consider Approval of Interim Organizational Chart

- ◆ The Board was asked to consider approval of the Interim Organizational Chart. The General Manager reviewed the proposed changes to the Interim Organizational Chart, and noted that the Assistant General Manager (AGM) position is now vacant because of his appointment to General Manager. He also noted the addition of incentive positions for a Director of Engineering and Director of Operations, the new vacant Management Analyst position, and the existing vacant Engineering Technician position (currently being recruited). The General Manager reported that the total number of full-time equivalent employees would not change from the current total due to internal recruitments to fill the AGM and Directors of Engineering and Operations positions. The Management Analyst position will replace a vacant position created by filling the previously mentioned positions internally and a recent employee retirement. (Item 5)

Motion No. 18-04-1230: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden and unanimously carried (5-0), to approve the Interim Organizational Chart as presented. (Item 5)

President Ebenkamp indicated Motion No. 18-04-1230 was approved by a (5-0) vote

Item 6: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session items. (Item 6)

Item 7: Adjourn to Closed Session – 4:52 p.m. (Item 7)**Item 8: Closed Session**

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss anticipated litigation matters with Legal Counsel – Three Potential Cases. (Item 8)

Item 9: Reconvene in Open Session/Report of Action Taken in Closed Session – 5:02 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(4)] to discuss three anticipated litigation matters with Legal Counsel. The Board was briefed on the facts and circumstances of those three matters and no reportable action under the Brown Act was taken on these matters. (Item 9)

Adjournment at 5:02 p.m.

Motion No: 18-04-1231: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong and unanimously carried (5-0), to adjourn the meeting.

President Ebenkamp indicated Motion No. 18-04-1231 was approved by a (5-0) vote

**WALNUT VALLEY WATER DISTRICT
GUEST REGISTER**

**NOTE: PROVIDING THE INFORMATION REQUESTED BELOW IS VOLUNTARY
AND NOT A PRECONDITION FOR ATTENDING THE MEETING**

DATE: April 19, 2018

NAME (Please Print)	AFFILIATION	ADDRESS
<i>No Guests</i>		