

**MINUTES OF A SPECIAL MEETING  
OF A BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**June 22, 2017  
At the Offices of the District**

**DIRECTORS PRESENT:**

Theodore L. Ebenkamp  
Edwin Hilden  
Scarlett Kwong  
Theresa Lee  
Allen Wu

**STAFF PRESENT:**

Mike Holmes, General Manager  
Erik Hitchman, Assistant General Manager/Chief Engineer  
Brian Teuber, Director of Finance  
Sandy Olson, Director of Administrative Services  
Donna DiLaura, Executive Secretary  
Jim Ciampa, Legal Counsel

**DIRECTORS ABSENT:**

None

The meeting was called to order at 4:07 p.m. with President Allen Wu presiding.

Guests and others in attendance: No guests attended.

**Item 3: Public Comment**

- ◆ No comments were offered. (Item 3)

**Item 4: Adopt Revised Terms and Conditions for Employment for the Term Commencing July 1, 2017 through June 30, 2020, for the General Employees Unit, Mid-Management and Executive Staff**

- ◆ The Board was asked to approve the revised Terms and Conditions of Employment, as reviewed and negotiated with the General Employees Unit, Mid-Management, and Executive Staff employee groups, for a term commencing July 1, 2017 through June 30, 2020.
- ◆ Ms. Olson presented key points to the proposed revisions to the Terms and Conditions. With this, she highlighted that the monthly health benefit cap will increase by \$50 per month, from \$1,750 per employee to \$1,800 per employee. Ms. Olson further provided a summary of proposed changes to the holiday schedule, vacation cap, leave of absence provisions, disability benefits/accrual of leave benefits, and background management technology allowance.
  - Additionally, Director Wu requested that staff develop a new vacation tier for new employees that the Board can consider at the July Board meeting. Legal Counsel advised the Board that any subsequent changes to the Terms and Conditions, such as to add a revised tier for new employees accrued time, will require additional Board action.

***Motion No. 17-06-1098: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Ebenkamp, and carried (5-0), to approve the proposed revisions to the Terms and Conditions of Employment, July 1, 2017 to June 30, 2020, for the General Employees Unit, Mid-Management, and Executive Staff employee groups. (Item 4)***

**President Wu indicated Motion No. 17-06-1098 was approved by a 5-0 vote**

**Item 5: Public Comment on Closed Session**

- ◆ There were no requests. (Item 5)

**Item 6: Adjourn to Closed Session – 5:16 p.m.****Item 7: Closed Session**

- A. The Board met in closed session in accordance with Government Code §54957 to discuss one issue concerning Public Employee Separation. (Item 7)

**Item 8: Reconvene in Open Session/Report of Action Taken in Closed Session – 5:24 p.m.**

- A. The Board met in closed session in accordance with Government Code §54957 to discuss one issue concerning public employee separation. The Board was briefed on the facts and circumstances of that particular issue and no reportable action under the Brown Act was taken; however, the Board authorized the General Manager to proceed with the proposed separation agreement prepared by Legal Counsel. (Item 8)

**Adjournment at 5:25 p.m.**

***Motion No: 17-06-1099 Upon consideration thereof, it was moved by consensus, to adjourn the meeting.***

**President Wu indicated Motion No. 17-06-1099 was approved by consensus**