

**MINUTES OF A REGULAR MEETING  
OF A BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**October 16, 2017  
At the Offices of the District**

**DIRECTORS PRESENT:**

Theodore L. Ebenkamp  
Edwin Hilden  
Theresa Lee  
Allen Wu

**STAFF PRESENT:**

Mike Holmes, General Manager  
Erik Hitchman, Assistant General Manager/Chief Engineer  
Brian Teuber, Director of Finance  
Sandy Olson, Director of Administrative Services  
Donna DiLaura, Executive Secretary  
Jim Ciampa, Legal Counsel

**DIRECTORS ABSENT:**

Scarlett Kwong

The meeting was called to order at 5:01 p.m. with President Allen Wu presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors David DeJesus and Joe Ruzicka, Diamond Bar High School representative Mr. Steve Acciani, Rowland High School representatives Ms. Tracy Taylor, Ms. Cecelia Wang (student) and Mr. Mike Ward, and Walnut High School band director Ms. Katie Takahashi and student Mr. Brandon Bui.

**Item 3: Public Comment**

- ◆ No comments were offered. (Item 3)

**Item 4: Additions to the Agenda**

- ◆ There were no requests. (Item 4)

**Item 5: Reorder of Agenda**

- ◆ There were no requests. (Item 5)

**Item 6: Special Presentation**

- ◆ Representatives of Diamond Bar, Rowland, and Walnut High Schools received individual checks in the amount of \$755 for their assistance in the District's High Efficiency Toilet (HET) distribution program. (Item 6)

**Item 7: Consider Approval of Consent Calendar**

- ◆ The Board was asked to approve the Consent Calendar, including: the minutes of the regular Board meeting held September 18, 2017, the special Board meeting held September 21, 2017, the check register, the Employee Expense Reimbursement Report, and the Community Outreach Update. (Items 7-1, 2, 3, 4 and 5)

**Motion No. 17-10-1132: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0), to approve the Consent Calendar, including: the minutes of the regular Board meeting held September 18, 2017, the special Board meeting held September 21, 2017, the check register, Employee Expense Reimbursement Report, and the Community Outreach Update. (Items 7-1, 2, 3, 4 and 5)**

**President Wu indicated Motion No. 17-10-1132 was approved by a (4-0) vote**

**Item 8: Consider Approval of Director Expense Reports**

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and the individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during September 2017. (Item 8)

**Motion No. 17-10-1133: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0), to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of September 2017. (Item 8)**

**President Wu indicated Motion No. 17-10-1133 was approved by a (4-0) vote**

**Item 9: Treasurer's Report**

- ◆ Mr. Teuber reviewed the District Statement of Revenues, Expenses, and Change in Net Assets as of September 30, 2017; the District's Statement of Net Assets as of September 30, 2017; and the Summary of Cash Investments as of September 30, 2017. (Items 9 A-C)

**Motion No. 17-10-1134: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0), to receive, approve, and file the District's Statement of Revenues, Expenses, and Change in Net Assets as of September 30, 2017, the District Statement of Net Assets as of September 30, 2017, and the Summary of Cash and Investments as of September 30, 2017. (Item 9 A-C)**

**President Wu indicated Motion No. 17-10-1134 was approved by a (4-0) vote**

## Committee Chair Reports

### **Item 10: Engineering & Special Projects Committee – Director Ebenkamp**

- ◆ The Board received an update on the District's participation in the CA-NV AWWA Water Loss Technical Assistance Program, and submittal of the first required validated water loss audit to the Department of Water Resources. (Item 10-A)

### **Item 11: Personnel Committee – Director Hilden**

- ◆ There are no items to report to the Board at this time. Ms. Olson stated that, at the conclusion of this meeting, the Directors will receive a copy of the General Manager's Evaluation Form to complete. The evaluation will take place in Closed Session at the November Board meeting. (Item 11)

### **Item 12: Finance Committee – President Wu**

- ◆ The Board was asked to receive, approve, and file the September 2017 Consolidated Investments Transaction Report included in the Board packet. (Item 12-A)

***Motion No. 17-10-1135: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0), to receive, approve, and file the District's Consolidated Investment Transactions Report for the period of September 1, 2017, through September 30, 2017. (Item 12-A)***

**President Wu indicated Motion No. 17-10-1135 was approved by a (4-0) vote**

- ◆ Mr. Teuber reviewed the Revenue Bond Funds Held in Trust and detailed disbursement of bond proceeds reported through September 30, 2017. As this was an informational item, Board action was not needed. (Item 12-B)
- ◆ The Board was asked to receive, approve, and file the annual Acreage Supply, Reservoir Capacity Charges, and Water Supply Charge (Facilities Use Charges/Capital Improvement Fees) report and was further informed that the report is available for public review upon request. (Item 12-C)

***Motion No. 17-10-1136 Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0), to receive, approve, and file the annual Acreage Supply, Reservoir Capacity Charges, and Water Supply Charge (Facilities Use Charges/Capitol Improvement Fees) report. (Item 12-C)***

**President Wu indicated Motion No. 17-10-1136 was approved by a (4-0) vote**

### **Item 13: Public Information/Community Relations/Legislative Action Committee**

- ◆ The Board received a sample of the new envelopes for District bills. As this was an informational item, Board action was not needed. (Item 13-A)
- ◆ The Board received a State legislative update specifically relating to sampling for lead in schools. As this was an informational item, Board action was not needed. (Item 13-B)

## Other Items

### **Item 14: TVMWD/MWD – Director Hilden**

- ◆ The Board received an update on MWD's Board of Directors' vote on the California WaterFix, and TVMWD Director DeJesus stated that 69 percent of the Board voted to approve the project. As this was an informational item, Board action was not needed. (Item 14-A)
- ◆ The Board received an update on the launch of the Metropolitan Water District Sanitation Districts of LA County New Regional Recycled Water Program. As this was an informational item, Board action was not needed. (Item 14-B)

### **Item 15: The P-W-R Joint Water Line Commission**

- ◆ Mr. Hitchman reviewed the P-W-R Joint Water Line Commission water use report included in the Board packet. (Item 15)

### **Item 16: Puente Basin Water Agency – Director Ebenkamp**

- ◆ The Board was asked to review, discuss and authorize staff and Legal Counsel to negotiate several remaining items in the Pomona Basin Regional Groundwater Project – Old Baldy Well Agreement, and to potentially ratify that agreement. (Item 16)

***Motion No. 17-10-1137: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Wu, and carried (4-0), to ratify the Pomona Basin Regional Groundwater Project – Old Baldy Well Agreement as presented, and direct staff to finalize negotiations with the City of La Verne. (Item 16)***

**President Wu indicated Motion No. 17-10-1137 was approved by a (4-0) vote**

### **Item 17: General Manager's Report**

- ◆ The Board received a follow-up report on prior Board actions. (Item 17-A)
- ◆ The Board received the District's activities calendars for November, December 2017, and January 2018. (Item 17-B)

- ◆ The Board received a report on District activities celebrating California's first-ever Water Professionals Appreciation Week. (Items 17-C)

#### **Item 18: Water Supply**

- ◆ The Board received a report on the District's drought and water conservation outreach efforts. (Item 18-A)
- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, FY 2016-17 purchase water projections, 2016-17 climate summary, and 2017 monthly water consumption versus the 2013 baseline year. Staff made note that the District's water usage for September 2017 was 13.62% lower than usage in September 2013 (the State's "benchmark" year for current conservation analysis), and was 1.71% higher than in September 2016. (Item 17-B)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of October 8, 2017. (Item 17-C)

#### **Item 19: Directors' Oral Reports**

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 19)

- ◆ Director Hilden noted that, in addition to District committee and Board meetings previously reported, he also attended two TVMWD Board meetings, a San Gabriel Valley Lincoln Club Meeting, Congressman Ed Royce's Western BBQ, the Chinese Institute of Engineers Awards, and the Chinese American Association of Walnut Gala as an outreach event.
- ◆ In addition to the District committee and Board meetings previously reported, President Wu noted that he also attended the Diamond Bar "Day at the Fair" event at the Los Angeles County Fair, the Chinese Institute of Engineers Awards, a President's Duty event, and the Chinese American Association of Walnut Gala as an outreach event.
- ◆ Director Ebenkamp stated that, in addition to District committee and Board meetings previously reported, he also attended two TVMWD Board meetings, the PBWA Strategic Planning meeting, and the ACWA President's visit at the District offices.
- ◆ In addition to District committee and Board meetings previously reported, Director Lee stated that she attended the ACWA President's visit at the District offices, the Diamond Bar "Day at the Fair" event at the Los Angeles County Fair, and the PBWA Strategic Planning meeting.
- ◆ As noted in the Board packet, in addition to District committee and Board meetings previously reported, Director Kwong attended the FORMOSAT-5 Pre-Launch Rehearsal and Launch Reception, the Chinese Institute of Engineers Awards, the Diamond Bar Evergreen Club Moon Festival Celebration, and the Chinese American Association of Walnut Gala as an outreach event.

#### **Item 20: Legal Reports**

- ◆ There are no items to report to the Board at this time. (Item 20)

#### **Item 21: Items for Future Discussion**

- ◆ There were no requests. (Item 21)

#### **Item 22: Board of Directors Business**

- ◆ The Board was asked to approve Spadra Basin Resolution No. 10-17-644, approving an application for state Grant Funds under the Sustainable Groundwater Planning Grant Program on behalf of the Spadra Basin Groundwater Sustainability Agency. (Item 22-A)

***Motion No. 17-10-1138: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Hilden and unanimously carried (4-0) by the roll call vote noted below, to adopt Resolution No. 10-17-644, of the Board of Directors of the Walnut Valley Water District, approving an application for Grant Funds under the Sustainable Groundwater Planning Grant Program on behalf of the Spadra Basin Groundwater Sustainability Agency. (Item 22-A)***

***Aye: Ebenkamp, Hilden, Lee, Wu  
No: None  
Absent: Kwong***

**President Wu indicated Motion No. 17-10-1138, approving Resolution No. 10-17-644 by a (4-0) roll call vote, with Director Kwong absent**

- ◆ The Board was asked to review the proposed upcoming Board, workshop and committee meeting schedule for November and December. A discussion followed whereas the Directors provided their availability to meet in November and December, and directed staff to revise the schedule. (Item 22-B)

***Motion No. 17-10-1139: Upon consideration thereof, it was moved by Director Ebenkamp, seconded by Director Lee and unanimously carried (4-0), to approve the revised meeting schedule for November and December, including moving the previously scheduled November 16 Board workshop to December 4 at 4:00 p.m., and adding a December 12 Board workshop at 4:00 p.m. (Item 22-B)***

Subsequent to the meeting, staff provided the Board with both an electronic and hard copy of the approved schedule.

**President Wu indicated Motion No. 17-10-1139 was approved by a (4-0) vote**

**Item 23: Public Comment on Closed Session**

- ◆ There were no requests to comment on either open or closed session items. (Item 23)

**Item 24: Adjourn to Closed Session – 7:05 p.m.****Item 25: Closed Session**

- A. The Board met in closed session in accordance with Government Code §54956.9(d)(4) to discuss anticipated litigation matters with Legal Counsel – Three Potential Cases. (Item 25-A)
- B. The Board met in closed session in accordance with Government Code Section §54957 to discuss one issue concerning a threat to public services or facilities. (Item 25-B)

**Item 26: Reconvene in Open Session/Report of Action Taken in Closed Session – 7:51 p.m.**

- A. The Board met in closed session in accordance with Government Code §54956.9(d)(4) to discuss three anticipated litigation matters with Legal Counsel. The Board was briefed on the facts and circumstances of those three matters and no reportable action under the Brown Act was taken on these matters. (Item 25-A)
- B. The Board met in closed session in accordance with Government Code §54957 to discuss one issue concerning a threat to public services or facilities. The Board consulted with the General Manager and Legal Counsel about a recent break-in at District facilities. No reportable action under the Brown Act was taken. (Item 25-B)

**Adjournment at 7:53 p.m.**

**Motion No: 17-10-1140: *Upon consideration thereof, by consensus, the meeting was adjourned in memory of Mr. Bryan Lewis, District Retiree who worked for the District from August 3, 1980, retiring December 1, 2006. Mr. Lewis, a well-respected employee passed away September 22, 2017, and the victims of the October 1, 2017, Las Vegas shooting.***

**President Wu indicated Motion No. 17-10-1140 was approved by consensus**

RESOLUTION NO. 10-17-644

RESOLUTION OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT APPROVING  
APPLICATION FOR GRANT FUNDS UNDER THE  
SUSTAINABLE GROUNDWATER PLANNING GRANT PROGRAM  
ON BEHALF OF THE SPADRA BASIN  
GROUNDWATER SUSTAINABILITY AGENCY

**WHEREAS**, the Sustainable Groundwater Management Act (SGMA) requires the formation of groundwater sustainability agencies to oversee California's groundwater basins and to implement groundwater sustainability plans for those basins; and

**WHEREAS**, Walnut Valley Water District (District) and the city of Pomona (City) have formed the Spadra Basin Groundwater Sustainability Agency (Spadra Basin GSA) pursuant to a Memorandum of Agreement in accordance with SGMA to oversee the Spadra Basin (Basin); and

**WHEREAS**, the District and City are in the beginning stages of administering the Spadra Basin GSA and developing a groundwater sustainability plan for the Basin; and

**WHEREAS**, the California Department of Water Resources, using funds authorized by Proposition 1, has established the Sustainable Groundwater Planning Grant Program (Program) to provide funding to local agencies to assist in the preparation of groundwater sustainability plans under SGMA; and

**WHEREAS**, the Department of Water Resources is responsible for the administration of the Program and under its applicable procedures requires a resolution certifying the approval of application by the Applicant's governing board before submission of said application; and

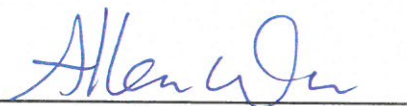
**WHEREAS**, the District, as one of the two member agencies of the Spadra Basin GSA, desires to apply for funding under the Program on behalf of the Spadra Basin GSA; and

**WHEREAS**, the District, as applicant, if selected, will enter into an agreement with the State of California with respect to any grant provided under the Program,

**NOW, THEREFORE**, the Board of Directors of Walnut Valley Water District hereby resolves that application be made to the California Department of Water Resources to obtain a grant on behalf of the Spadra Basin Groundwater Sustainability Agency under the 2017 Sustainable Groundwater Planning Grant Program pursuant to the Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1) (Water Code Section 79700 et seq.), and to enter into an agreement to receive a grant for the development of the Spadra Basin Groundwater Sustainability Plan and related necessary actions. The General Manager of Walnut Valley Water District, or designee, is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application and execute a grant agreement with the California Department of Water Resources.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of Walnut Valley Water District, held October 16, 2017, by the following roll call vote

EBENKAMP, HILDEN, LEE & WU  
AYES:  
NAYS: NONE  
ABSENT: KWONG

  
Allen Wu, President

ATTEST:

  
Michael K. Holmes, Secretary