

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
MONDAY, NOVEMBER 19, 2012 – 5:00 P.M.
AGENDA

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Ms. Carrera_____ Mr. Ebenkamp_____ Mr. Hilden_____ Ms. Kwong_____ Dr. Wu_____
3. Public Comment President Wu

The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Wu
 - A. Discussion
 - B. Action Taken
5. Reorder of Agenda President Wu
 - A. Discussion
 - B. Action Taken
6. Introduction of New District Employee
 - Ms. Debby Chu, hired April 30, 2012 as a Customer Service Representative I, will be introduced to the Board.
7. MWD Calendar Contest Award Presentation President Wu
 - The Board will award special recognition to the District's poster contest winners whose artwork was selected to appear in the MWD 2013 "Water is Life" calendar.
8. Public Hearing: Consideration of Adoption of District Claims Procedures Ordinance No. 09-12-08
 - A. Open Public Hearing
 - B. Report by Staff
 - C. Receive Public Hearing
 - D. Close Public Hearing
 - E. Consideration of Adoption of Ordinance No. 09-12-08, District Claims Procedures
 - (1) Discussion
 - (2) Action Taken

9. 2011-12 Audited Financial Statements Prepared by Mayer Hoffman McCann P.C. – Mr. Ken Al-Imam, C.P.A., Engagement Shareholder, will present the 2011-12 Audited Financial Statements
- A. 2011-12 Audited Financial Statements
 - B. Summary of Audit Results (SAS) 114 Letter
 - C. GAS Opinion Letter
 - D. Recommendations Regarding Internal Control Letter
 - (1) Discussion
 - (2) Action Taken
10. Consider Approval of Consent Calendar (Items 1-8 Below)
- A. Discussion
 - (1) Minutes of Board Meeting Held October 15, 2012
 - (2) Minutes of Special Board Meeting Held October 25, 2012
 - (3) Check Register
 - (4) Community Relations/Website Activities Report
 - (5) Operations Report
 - (6) Engineering Project Status Report
 - (7) Quarterly Water Loss Analysis
 - (8) Tax Exchange Resolutions
 - B. Action Taken
11. Consider Approval of Director Expense Reports
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
- A. Discussion
 - B. Action Taken
12. Treasurer's Report (Items 1-6) Mr. Teuber
- A. Discussion
 - (1) District Statement of Revenues, Expenses, and Change in Net Assets as of Fiscal Year-End June 30, 2012
 - (2) District Statement of Net Assets as of Fiscal Year-End June 30, 2012
 - (3) Summary of Cash and Investments as of Fiscal Year-End June 30, 2012
 - (4) District Statement of Revenues, Expenses, and Change in Net Assets as of October 31, 2012
 - (5) District Statement of Net Assets as of October 31, 2012
 - (6) Summary of Cash and Investments as of October 31, 2012
 - B. Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

13. Engineering and Special Projects President Wu
- A. Consider Award of Contract to Fleming Environmental Inc. for Recycled Water Booster Pump Station Project and Consideration of Notice of Exemption (W.O. 07-3035)
 - (1) Discussion
 - (2) Action Taken
 - B. Request for Additional Funds - Badger Meter Orion Meter Reading Laptop Upgrade
 - (1) Discussion
 - (2) Action Taken
 - C. Request for Additional Funds - Geoviewer Online Project (P.N. 12-3258)
 - (1) Discussion
 - (2) Action Taken
14. Personnel Committee Director Hilden
- Annual Review: Policies for Ethical Conduct Regarding Board of Directors Compensation and Expense
 - A. Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses
 - B. Meeting and Expense Report Form
 - C. Guidelines for Board Compensation Meetings and Activities
 - D. Advance Payment to Directors for Attendance at Community Events
 - E. Meal Expense Reimbursement Schedule/Guidelines
 - (1) Discussion
 - (2) Action Taken

15. Finance Committee President Wu
- A. Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management
 - B. Receive, Approve, and File Investment Transactions Report for Month Ending October 31, 2012
 - (1) Discussion (2) Action Taken
 - C. Approval of FY 2011-12 Source and Application of Funds
 - (1) Discussion (2) Action Taken
 - D. Approval of Funds Status of Facilities Use Charges
 - (1) Discussion (2) Action Taken
16. Public Information/Legislative Action Committee Director Ebenkamp
- A. February 2013 Weymouth Plant Shutdown: Public Outreach
 - B. Ribbon Cutting for Parker Canyon Reservoir

OTHER ITEMS

17. TVMWD/MWD Director Hilden
- TVMWD Action Line Report for Meetings Held October 17, 2012 and November 7, 2012
18. P-W-R Joint Water line Commission Director Carrera
- P-W-R Joint Water Line Water Use Report – October 2012
19. Matter Related to Puente Basin Water Agency Director Carrera
- The next PBWA Commission meeting will be held on December 20, 2012, at WVWD
20. General Manager's Report Mr. Holmes
- A. Follow-Up Regarding Prior Board Actions
 - B. The Board will review District Activities Calendars for November and December 2012, and January 2013
 - C. Southern California Edison Power Outage – City of Walnut
21. Directors' Oral Reports All Directors
22. Legal Reports President Wu
23. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
24. Board of Directors Business President Wu
25. Public Comment on Closed Session President Wu
26. Adjourn to Closed Session
27. Closed Session
- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(a)]
 Name of Case: Michelle Lin, Esther Hong, D.H. Hwang and Isabella Hwang for decedent Jessica Hwang vs. Dachan Kim; Kyung Lee Kim; City of Industry; Walnut Valley Water District; County of Los Angeles; Doty Bros. Construction Co.; and DOES 1 through 25, Inclusive.
 Case No. BC433130

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (§54956.8)
Property: Acquisition of Central Basin and Main San Gabriel Water Rights
Negotiators: Michael Holmes and Erik Hitchman
Negotiating Parties: Various Water Rights Holders
Under Negotiations: Price and Payment Terms
 - C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION:
Significant exposure to litigation pursuant to Government Code Section 54956.9(b) – One Case.
 - D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§54957)
Title: General Manager
28. Reconvene in Open Session
- A. Report of Action, if any, Taken in Closed Session
 - B. Consider Compensation Adjustment, if any, for General Manager

Adjournment