

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
MONDAY, NOVEMBER 18, 2013 – 5:00 P.M.
AGENDA

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Ms. Carrera_____ Mr. Ebenkamp_____ Mr. Hilden_____ Ms. Kwong_____ Dr. Wu_____
3. Public Comment President Hilden
The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - (1) **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - (2) **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Hilden
 - A. Discussion B. Action Taken
5. Reorder of Agenda President Hilden
 - A. Discussion B. Action Taken
6. MWD Calendar Contest Award Presentation
 - The Board will award special recognition to the District poster contest winners whose artwork was selected to appear in the MWD 2014 "Water is Life" calendar.
7. 2012-13 Audited Financial Statements Prepared and Presented by Mayer Hoffman McCann – Mr. Ken Al-Imam, C.P.A.
 - A. Discussion B. Action Taken
 - (1) 2012-13 Audited Financial Statements
 - (2) Summary of Audit Results (SAS) 114 Letter
 - (3) Report on Internal Control
8. Consider Approval of Consent Calendar (Items 1-5 Below)
 - A. Discussion B. Action Taken
 - (1) Minutes of Board Meeting held October 21, 2013
 - (2) Minutes of Special Board Meeting held October 24, 2013
 - (3) Check Register
 - (4) Puente Basin Watermaster Annual Report for FY 2012-13
 - (5) Operations Report

9. Consider Approval of Director Expense Reports
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
- A. Discussion B. Action Taken
10. Treasurer's Report Mr. Teuber
 A. Discussion B. Action Taken
 (1) District Statement of Revenues, Expenses, and Change in Net Assets as of October 31, 2013
 (2) District Statement of Net Assets as of October 31, 2013
 (3) Summary of Cash and Investments as of October 31, 2013

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

11. Engineering and Special Projects Director Kwong
 A. There are no Engineering Committee matters to come before the Board at this time.
12. Personnel Committee President Hilden
 A. Board Policies Annual Review and Consideration of Revisions
 (1) Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses
 (2) Meetings and Expense Report Form (Exhibit A)
 (3) Guidelines for Board Compensated Meetings and Activities (Exhibit C)
 (4) Advance Payment to Directors for Attendance at Community Events (Exhibit D)
 (5) Meal Expense Reimbursement Schedule/Guidelines (Exhibit F)
 i. Discussion ii. Action Taken
 B. Identity Theft "Red Flag" Program Annual Review (Information Only)
13. Finance Committee Director Wu
 A. Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management
 B. Receive, Approve, and File Investment Transactions Report for month ending October 31, 2013
 (1) Discussion (2) Action Taken
 C. Approval of FY 2012-13 Source and Application of Funds
 (1) Discussion (2) Action Taken
 D. Approval of Fund Status of Facilities Use Charges
 (1) Discussion (2) Action Taken
 E. Consideration of Wholesale Water Rate Adjustment
 (1) Discussion (2) Action Taken
 F. Revenue Bond Funds Held in Trust – Union Bank
 (1) Discussion (2) Action Taken
 G. Declaration of Surplus Property
 (1) Discussion (2) Action Taken
14. Public Information/Legislative Action Committee Director Ebenkamp
 A. Update: H.R. 3080, Water Resources Reform and Development Act of 2013
 B. Association of California Water Agencies (ACWA) Statewide Water Action Plan-Proposed District Resolution No. 11-13-604
 (1) Discussion (2) Action Taken

OTHER ITEMS

15. TVMWD/MWD President Hilden
- The next TVMWD Board meeting will be held November 20, 2013
16. P-W-R Joint Water line Commission Director Kwong
- P-W-R Joint Water Line Water Use Report –October 2013
17. Matters Related to Puente Basin Water Agency Director Carrera
- A. Follow up from the meeting held November 14, 2013
18. General Manager’s Report Mr. Holmes
- A. Follow-Up Regarding Prior Board Actions
- B. The Board will review District Activities Calendars for November and December 2013, and January 2014
19. Directors’ Oral Reports All Directors
20. Legal Reports Mr. Ciampa
- Report on matters of interest or having an effect on the District
21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
22. Board of Directors Business President Hilden
- A. 2014 Rates (Verbal)
- B. Process for Administering the Oath of Office
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| (1) Discussion | (2) Action Taken |
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- C. Revised Contract Proposal – Henry Woo Architects: District Administrative Facility Project (P.N. 08-3082)
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| (1) Discussion | (2) Action Taken |
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- D. Consider Adoption of Policy Objectives for Guiding Water Rate Design
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| (1) Discussion | (2) Action Taken |
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- E. Association of California Water Agencies (ACWA) 2013 Fall Conference General Session Member Meeting - Election of ACWA Officers
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| (1) Discussion | (2) Action Taken |
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- F. General Manager’s 2013-14 Work Plan
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| (1) Discussion | (2) Action Taken |
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23. Public Comment on Closed Session
24. Adjourn to Closed Session
25. Closed Session
- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(d)(1)]
 Name of Case: Michelle Lin, Esther Hong, D.H. Hwang and Isabella Hwang for decedent Jessica Hwang vs. Dachan Kim; Kyung Lee Kim; City of Industry; Walnut Valley Water District; County of Los Angeles; Doty Bros. Construction Co.; and DOES 1 through 25, Inclusive. Case No. BC433130
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (§54956.8)
 Property: Acquisition and/or Lease of Central Basin and Main San Gabriel Basin Water Rights
 Negotiators: Michael Holmes, Erik Hitchman
 Negotiating Parties: Various Water Rights Holders
 Under Negotiations: Price and Payment Terms

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§54957)
Title: General Manager

26. Reconvene in Open Session
 - A. Report of Action, if any, Taken in Closed Session
 - B. Consider Compensation Adjustment, if any, for General Manager

Adjournment