

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
TUESDAY, DECEMBER 20, 2016, 5:00 P.M.

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Mr. Ebenkamp_____ Mr. Hilden_____ Ms. Kwong_____ Ms. Lee _____ Dr. Wu_____
3. Public Comment President Kwong
The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Kwong
 - A. Discussion B. Action Taken
5. Reorder of Agenda President Kwong
 - A. Discussion B. Action Taken
6. FY 2015-16 Audited Financial Statements Prepared and Presented by Davis Farr, LLP - Ms. Jennifer Farr, C.P.A., M.B.A., Engagement Partner B. Action Taken
 - A. Discussion
 - (1) Summary of Audit Results
 - (2) Report on Internal Control
 - (3) Financial Statements FY 2015-16
 - (4) Independent Accountants' Report on Applying Agreed-Upon Procedures
7. Consider Approval of Consent Calendar (Items 1-4) B. Action Taken
 - A. Discussion
 - (1) Minutes of the Regular Board Meeting held November 14, 2016
 - (2) Check Register
 - (3) Employee Expense Reimbursement Report
 - (4) Community Outreach Update
8. Consider Approval of Director Expense Reports
Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
 - A. Discussion B. Action Taken

9. Treasurer's Report Mr. Teuber
- A. District Statement of Revenues, Expenses, and Change in Net Assets as of November 30, 2016
- B. District Statement of Net Assets as of November 30, 2016
- C. Summary of Cash and Investments as of November 30, 2016
- (1) Discussion (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

10. Engineering and Special Projects Director Wu
- A. Consider Award of Contracts for Labor and Materials for Water Distribution System for Tract 49059
- (1) Discussion (2) Action Taken
- B. Consider Approval of the Purchase of a New Dump Truck
- (1) Discussion (2) Action Taken
11. Personnel Committee Director Hilden
- A. Discussion Regarding the 2017 WWWD Employee Recognition Event (Informational Only)
12. Finance Committee Director Wu
- A. Cash Reserve Policy
- (1) Discussion (2) Action Taken
- B. FY 2015-16 Source and Application of Funds
- (1) Discussion (2) Action Taken
- C. Consideration of Wholesale Potable Water Rate Adjustment
- (1) Discussion (2) Action Taken
- D. Receive, Approve, and File Investment Transactions Report of Month Ending November 30, 2016
- (1) Discussion (2) Action Taken
- E. Review of Revenue Bond Funds Held in Trust
- (1) Discussion (2) Action Taken
13. Public Information/Legislative Action Committee Director Hilden
- A. AB 1535 – Consolidation of District Elections
- (1) Discussion (2) Action Taken
- B. State Water Resources Control Board Emergency Regulations Update: *Implementing Executive Order B-37-16*
- (1) Discussion (2) Action Taken
- C. Proposed State Water Resources Control Board Lead Sampling in Schools Program
- (1) Discussion (2) Action Taken

OTHER ITEMS

14. TVMWD/MWD Director Hilden
- TVMWD 'Action Line' Report for meetings held November 16, 2016 and December 7, 2016
 - Report on the December 7, 2016 Board Meeting
15. P-W-R Joint Water Line Commission Mr. Hitchman
- P-W-R JWL report for water purchases for the month of October and November 2016
16. Matters Related to Puente Basin Water Agency Director Wu
17. General Manager's Report Mr. Holmes
- A. Follow-Up Regarding Prior Board Actions
- B. District Activities Calendars for January, February and March 2017
- C. Other Items

18. Water Supply and Drought Mr. Holmes
 A. District Drought and Water Conservation Outreach
 B. District Water Supply and Conservation Update
 C. Statewide Water Supply Conditions
19. Directors' Oral Reports All Directors
20. Legal Reports Mr. Ciampa
 ▪ Report on matters of interest or having an effect on the District
21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
22. Board of Directors Business President Kwong
 A. Discussion and Possible Approval of Purchase of 500 Acre Feet of Main San Gabriel Basin Replenishment Water by December 31, 2016
 (1) Discussion (2) Action Taken
 B. Consideration and Possible Approval of Thirteenth Amendment to General Manager's Employment Contract, Including Extension of Contract
 (1) Discussion (2) Action Taken
23. Consideration of Annual Board Reorganization
 (1) Discussion (2) Action Taken
- A. Rotation of Officers in accordance with the "Board Reorganization Process Rotation Policy:"
 (1) Director Wu Assumes Position of President
 (2) Director Hilden Assumes Position of First Vice President
 (3) Director Ebenkamp Assumes Position of Second Vice President
 (4) Director Lee Assumes Position of Assistant Treasurer
 (5) Director Kwong Assumes Position of Director
- B. Board Makes Appointments to the Following Offices:
 (1) Secretary
 (2) Treasurer
 (3) Assistant Secretary
 (4) Second Assistant Treasurer
- C. Consideration of Director Selection of Chair/Member/Alternate positions in accordance with the "Standing Committee Selection Process" for the Following Standing Committees or Approval to Defer Selection to the January 2017 Board meeting
 (1) Engineering and Special Projects
 (2) Personnel
 (3) Finance
 (4) Public Information/Community Relations/Legislative Action
24. 2017 Calendar
 A. Proposed 2017 Board Meeting and Workshop Schedule
 (1) Discussion (2) Action Taken
 B. 2017 Key Conferences/Events (Informational Only)
25. Adhoc Committee and Commission Agency Assignments
 A. Ad hoc Committee and Commission/Agency Assignments
 (1) Discussion (2) Action Taken
26. Public Comment on Closed Session
27. Adjourn to Closed Session

28. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [§54956.9(d)(4)]
Initiation of Litigation –Three Potential Cases
29. Reconvene in Open Session
 - A. Report of Action, if any, Taken in Closed Session

Adjournment