

WALNUT VALLEY WATER DISTRICT  
271 South Brea Canyon Road  
Walnut, California 91789

REGULAR BOARD MEETING  
TUESDAY, DECEMBER 13, 2011 – 5:00 P.M.  
AGENDA

*NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.*

*Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at 271 S. Brea Canyon Road, Walnut, California.*

1. Flag Salute
2. Roll Call: Ms. Carrera\_\_\_\_\_ Mr. Ebenkamp\_\_\_\_\_ Mr. Hilden\_\_\_\_\_ Ms. Kwong\_\_\_\_\_ Dr. Wu\_\_\_\_\_
3. Public Comment \_\_\_\_\_ President Kwong  
The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
  - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
  - B. **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda \_\_\_\_\_ President Kwong
  - A. Discussion
  - B. Action Taken
5. Reorder of Agenda \_\_\_\_\_ President Kwong
  - A. Discussion
  - B. Action Taken
6. Consider Approval of Consent Calendar (Items 1-5 Below)
  - A. Discussion
  - B. Action Taken
    - (1) Minutes of Regular Board Meeting Held November 21, 2011
    - (2) Check Register
    - (3) Community Relations/Website Activities Report
    - (4) Operations Report
    - (5) Engineering Project Status Report
7. Director Expense Reports  
Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
  - A. Discussion
  - B. Action Taken
8. Treasurer's Report (Items 1-4) \_\_\_\_\_ Mr. Teuber
  - A. Discussion
  - B. Action Taken
    - (1) Receive, Approve, and File Monthly Investment Transactions Report
    - (2) District Statement of Revenues, Expenses, and Change in Net Assets as of November 30, 2011
    - (3) District Statement of Net Assets as of November 30, 2011
    - (4) Summary of Cash and Investments as of November 30, 2011

**COMMITTEE REPORTS**

Standing Committee Reports (Chairman of each committee that has met will report to the full board)

9. Engineering and Special Projects \_\_\_\_\_ Director Wu
  - A. Consideration of a Wholesale Potable Water Rate Adjustment
    - (1) Discussion
    - (2) Action Taken
  - B. Consider Award of Contracts for Labor and Materials Bids for 910 Zone Pipeline Improvements (P.N. 09-3134)
    - (1) Discussion
    - (2) Action Taken
10. Personnel Committee \_\_\_\_\_ President Kwong
  - A. Proposed Amendments to Mid-Management Terms and Conditions – Sick Leave
    - (1) Discussion
    - (2) Action Taken
  - B. Proposed Personnel Policy – Employee Standard of Conduct
    - (1) Discussion
    - (2) Action Taken
  - C. Identity Theft (Red Flag) Program Annual Review
    - (1) Discussion
    - (2) Action Taken
11. Finance Committee \_\_\_\_\_ President Kwong
  - ACWA Membership Dues Report
    - (1) Discussion
    - (2) Action Taken
12. Public Information/Legislative Action Committee \_\_\_\_\_ Director Carrera
  - There are no Public Information/Legislative Action Committee matters to come before the Board

**OTHER ITEMS**

13. TVMWD/MWD \_\_\_\_\_ Director Hilden
  - Action Line Reports of Three Valleys Board meetings held November 16 and December 7, 2011
  - TVMWD Notice regarding change in 2012 Board meeting schedule
14. P-W-R Joint Water Line Commission \_\_\_\_\_ Director Carrera
  - November 2011 Water Use Report
15. Matters Related to Puente Basin Water Agency \_\_\_\_\_ Director Ebenkamp
  - The next PBWA Commission meeting is scheduled for Wednesday, December 28, 7:00 a.m., at Rowland Water District
16. General Manager's Report \_\_\_\_\_ Mr. Holmes
  - A. Follow-up Regarding Prior Board Actions
  - B. The Board will review District Activities Calendars for December 2011, January and February 2012
  - C. Claim for Damages Updates: Ms. Petzold and Mr. Wilson
  - D. Verbal Update on Oath of Office Confirmation
  - E. ACWA JPIA Low Loss Ratio Award
17. Directors' Oral Reports \_\_\_\_\_ All Directors
18. Legal Reports \_\_\_\_\_ President Kwong
  - Legal Counsel will report on matters of interest or having an effect on the District
19. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting

20. Board of Directors Business \_\_\_\_\_ President Kwong
- A. Approval of Payment for Purchased Water (Items 1 and 2 Below)
    - (1) Three Valleys Municipal Water District
    - (2) Pomona-Walnut-Rowland Joint Water Line Commission
      - a. Discussion
      - b. Action Taken
  - B. Solicitation of Bids for Redistricting Study
    - (1) Discussion
    - (2) Action Taken
21. Annual Board Reorganization
- A. Rotation of Officers in Accordance with Board Reorganization Rotation Policy
    - (1) Director Wu Assumes Position of President
    - (2) Director Hilden Assumes Position of First Vice President
    - (3) Director Carrera Assumes Position of Second Vice President
    - (4) Director Ebenkamp Assumes Position of Assistant Treasurer
    - (5) Director Kwong Assumes Position of Director
  - B. Board Makes Appointments to the Following Offices
    - (1) Secretary
    - (2) Treasurer
    - (3) Assistant Secretary
    - (4) Second Assistant Treasurer
  - C. Director Selection of Chair/Member/Alternate positions for the Following Standing Committees
    - (1) Engineering and Special Projects
    - (2) Personnel
    - (3) Finance
    - (4) Public Information/Community Relations/Legislative Action
22. Ad Hoc Committee and Commission/Agency Assignments
23. 2012 Calendar
- A. Proposed 2012 Board Meeting Schedule
    - (1) Discussion
    - (2) Action Taken
  - B. 2012 Key Events/Conferences
    - (1) Discussion
    - (2) Action Taken
24. Public Comment on Closed Session
25. Adjourn to Closed Session
26. Closed Session
- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(a)]  
Name of Case: Michelle Lin, Esther Hong, D.H. Hwang and Isabella Hwang for decedent Jessica Hwang vs. Dachan Kim; Kyung Lee Kim; City of Industry; Walnut Valley Water District; County of Los Angeles; Doty Bros. Construction Co.; and DOES 1 through 25, Inclusive.  
Case No. BC433130
  - B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (§54956.8)  
Property: Acquisition of Water Resources  
Party: Various water right holders in the Sacramento Valley  
Negotiators: Michael Holmes, Erik Hitchman, and Sierra Water Group  
Under Negotiation: Price and terms of payment
  - C. CONFERENCE WITH LEGAL COUNSEL – SECURITY ISSUES (§54957)
27. Reconvene in Open Session
- A. Report of Action, if any, Taken in Closed Session

Adjournment