

WALNUT VALLEY WATER DISTRICT  
271 South Brea Canyon Road  
Walnut, California 91789

REGULAR BOARD MEETING  
AGENDA  
MONDAY, December 15, 2008 – 6:00 P.M.

***NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.***

***Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.***

***Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at 271 S. Brea Canyon Road, Walnut, California.***

1. Flag Salute
2. Roll Call: Ms. Chang\_\_\_\_\_ Mr. Ebenkamp\_\_\_\_\_ Mr. Hilden\_\_\_\_\_ Ms. Kwong\_\_\_\_\_ Dr. Wu\_\_\_\_\_
3. Public Comment \_\_\_\_\_ President Wu  
The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
  - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so *at the time the item is considered on the Agenda* by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
  - B. **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda \_\_\_\_\_ President Wu
  - A. Discussion
  - B. Action Taken
5. Reorder of Agenda \_\_\_\_\_ President Wu
  - A. Discussion
  - B. Action Taken
6. Audit Report  
A representative from Diehl, Evans & Company, LLP, will be present to review the firm's audit findings for the District and the Building Corporation for the fiscal year ending June 30, 2008.
  - A. Discussion
  - B. Action Taken (Items 1-4 Below)
    - (1) Receive, approve, and file the District and Building Corporation Auditor's Reports for Fiscal Year ending June 30, 2008
    - (2) Receive, approve, and file the Computation of Net Revenue and Revenue Coverage Requirement Report
    - (3) Receive, approve, and file the Audit Committee Letter as prepared by Diehl, Evans & Company
7. Asset Replacement Funding Model Demonstration  
A representative from Brown and Caldwell will provide a demonstration of the Asset Replacement Funding Model.

8. Annual Board Reorganization
  - A. Adoption of Board Reorganization Rotation Policy
    - (1) Discussion
    - (2) Action Taken
  - B. Rotation of Officers in Accordance with Policy
    - (1) Director Hilden Assumes Position of President
    - (2) Director Ebenkamp Assumes Position of First Vice President
    - (3) Director Kwong Assumes Position of Second Vice President
    - (4) Director Chang Assumes Position of Assistant Treasurer
    - (5) Director Wu Assumes Position of Director
  - C. Board Makes Appointments to the Following Offices
    - (1) Secretary
    - (2) Treasurer
    - (3) Assistant Secretary
    - (4) Second Assistant Treasurer
  - D. Director Selection of Chair/Member/Alternate positions for the Following Standing Committees
    - (1) Engineering and Special Projects
    - (2) Personnel
    - (3) Finance
    - (4) Public Information and Community Relations/Legislative Action

Note: Ad Hoc Committee Assignments, if needed, and the following Commission/Agency Assignments will be made by the Board President at the January 2009 Board Meeting:

  - Joint Water Line (One Commissioner/One Alternate)
  - Puente Basin Water Agency (Two Commissioners/One Alternate)
  - Three Valleys Municipal Water District (One Representative/One Alternate)
  - ACWA (One Delegate/One Alternate)
  - ACWA/JPIA (One Board Member/One Alternate)
  - ACWA Region 8 (One Delegate/One Alternate)
  
9. Consider Approval of Consent Calendar (Items 1-5 Below)
  - A. Discussion
  - B. Action Taken
  - (1) Minutes of Regular Board Meeting Held November 17, 2008
  - (2) Check Register
  - (3) Community Relations/Website Activities Report
  - (4) Operations Report
  - (5) Engineering Project Status Report
  
10. Director Expense Reports
 

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

  - A. Discussion
  - B. Action Taken
  
11. Treasurer's Report \_\_\_\_\_ Ms. Whallon
  - A. Discussion
  - B. Action Taken
  - (1) District Statement of Revenues, Expenses, and Change in Net Assets
  - (2) District Statement of Net Assets
  - (3) Summary of Cash and Investments as of November 30, 2008

**COMMITTEE REPORTS**

Standing Committee Reports (Chairman of each committee that has met will report to the full board)

- 12. Engineering and Special Projects \_\_\_\_\_ Director Wu
  - A. Recycled Water System Master Plan (W.O. 08-3125)
    - (1) Consider Authorizing General Manager to Negotiate and Execute Sole Source Contract with HDR Engineering, Inc.
    - (2) Consider Authorizing Appropriation of Additional \$21,000 from Reserve Replacement Fund for Recycled Water System Master Plan
      - a. Discussion
      - b. Action Taken
  - B. Institute of Knowledge – Labor and Materials Bids (W.O. 08-3091)
    - (1) Discussion
    - (2) Action Taken
  - C. WaterReuse Association Membership Renewal
    - (1) Discussion
    - (2) Action Taken
  
- 13. Personnel Committee \_\_\_\_\_ Director Hilden
  - Cost of Living Adjustment for General, Mid-Management, and Executive Staff Employees
    - A. Discussion
    - B. Action Taken
  
- 14. Finance Committee \_\_\_\_\_ Director Wu
  - Investment Transactions Report
    - A. Discussion
    - B. Action Taken
  
- 15. Public Information and Community Relations Committee \_\_\_\_\_ Director Chang
  - Review of Revised DRAFT Policy: Conservation Basket/Certificate of Recognition/District Tile Program
    - A. Discussion
    - B. Action Taken
  
- 16. Legislative Action Committee \_\_\_\_\_ Director Hilden
  - There are no Legislative Action matters to come before the Board at this time.

**OTHER ITEMS**

- 17. TVMWD/MWD \_\_\_\_\_ Director Hilden
  - TVMWD Action Line report of November 19, 2008, Board meeting activities.
  
- 18. P-W-R Joint Water Line Commission \_\_\_\_\_ Director Hilden
  - A. Production History
  - B. Miramar Water Utilization
  - C. Water Use Report
  
- 19. Matters Related to Puente Basin Water Agency \_\_\_\_\_ Directors Ebenkamp/Chang
  
- 20. General Manager’s Report \_\_\_\_\_ Mr. Holmes
  
- 21. Directors’ Oral Reports \_\_\_\_\_ All Directors
  
- 22. Legal Reports \_\_\_\_\_ Mr. Senecal
  - Legal Counsel will report on other matters of interest or having an effect on the District
  
- 23. Activities Calendar Review \_\_\_\_\_ Mr. Holmes
  - The Board will review District activities calendars for December 2008, and January and February 2009.

- 24. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
  
- 25. Board of Directors Business \_\_\_\_\_ President Wu
  - A. City of Walnut 50<sup>th</sup> Anniversary Recognition
    - (1) Discussion (2) Action Taken
  - B. Review Proposed Committee Meeting Schedule for 2009
    - (1) Discussion (2) Action Taken
  - C. Review Proposed Board Meeting Schedule for 2009
    - (1) Discussion (2) Action Taken
  - D. Consideration of Revised Options for Building Design Services
    - (1) Discussion (2) Action Taken
  - E. Water Resources Update
    - (1) Water Resources Ad Hoc Committee tour of San Antonio Spreading Grounds
    - (2) Discussion regarding Metropolitan Water District board meeting items
  
- 26. Adjourn to Closed Session
  
- 27. Closed Session  
CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (§54956.9[a]): Two Cases  
Karen Powers v. Walnut Valley Water District and Does 1-25, Los Angeles Superior Court Case No. KC051479R  
Walnut Valley Water District v. Nationwide Auction Systems, Los Angeles Superior Court Case No. POM08C03198
  
- 28. Reconvene in Open Session
  - A. Report of Action, if any, Taken in Closed Session

Adjournment