



# Walnut Valley Water District Automatic Bill Pay

Take the worry out of paying your water bill by utilizing the District's Automatic Bill Pay System. Signing up is easy and the District will notify you by mail when automatic payment has been activated.

## Questions and Answers ✂ -----

### How Do I sign up for Automatic Bill Payment?

- Simply complete the form, sign it, cut it out, and return it to the District with a blank voided check.
- Automatic Bill Payment will be effective immediately. If your account does not have a zero balance, your first automatic payment will be for the entire amount owed.

### Will I still receive a bill in the mail from the District?

- Yes

### What if I do not agree with the amount charged on my bill?

- If for any reason you dispute your bill, you may contact the District **prior** to the bill's due date.

### How do I discontinue participation in the Program?

- Simply call the District at (909) 595-7554 and speak to a Customer Service Representative. Advise them that you would like to terminate Automatic Bill Pay. Termination will become effective within ten business days after receiving your notification.

### WALNUT VALLEY WATER DISTRICT AUTHORIZATION AGREEMENT

#### FOR AUTOMATIC PAYMENT PROCESSING

I hereby authorize Walnut Valley Water District and my financial institution to automatically deduct from my Checking or Savings account indicated below all future payments for my water bills.

I understand that both Walnut Valley Water District and my financial institution reserve the right to terminate this authorization and my participation therein. If I choose to terminate this authorization, I will immediately notify Walnut Valley Water District. I understand that authorization will terminate 10 business days after I notify Walnut Valley Water District of my intent to terminate this authorization.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Bank Information *(Please Print)*

Financial Institution \_\_\_\_\_

Branch \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Branch Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

#### Consumer Information

*(As It Appears On Your Water Bill)*

Account Number \_\_\_\_\_

Account Name \_\_\_\_\_

Service Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cellular \_\_\_\_\_

Email \_\_\_\_\_

**MAIL TO: 271 SOUTH BREA CANYON ROAD, WALNUT, CA 91789**