

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING AGENDA
TUESDAY, JANUARY 22, 2008 – 6:00 P.M.

AGENDA

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

1. Flag Salute
2. Roll Call: Ms. Chang_____ Mr. Ebenkamp_____ Mr. Hilden_____ Ms. Kwong_____ Dr. Wu_____
3. Communications to the Board _____ President Wu
 - A. Written
 - (1) A memorandum from ACWA advising of the NWRA election results
 - (2) An ACWA/JPIA President's Special Recognition Award to the District for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Workers' Compensation Program for the period 07/01/03 – 06/30/06
 - B. Public Comment

The President of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

 - (1) **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - (2) **Non-Agenda Items** - At this time the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda _____ President Wu
 - A. Discussion
 - B. Action Taken
5. Reorder of Agenda _____ President Wu
 - A. Discussion
 - B. Action Taken
6. Consider Approval of Consent Calendar (Items 1-5 Below)
 - A. Discussion
 - B. Action Taken
 - (1) Minutes of Regular Board Meeting Held December 18, 2007
 - (2) Check Register
 - (3) Community Relations/Conservation/Website Activities Report
 - (4) Operations Report
 - (5) Engineering Project Status Report
7. Director Expense Reports

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

 - A. Discussion
 - B. Action Taken

8. Treasurer's Report (Items 1-3 Below) _____ Ms. Whallon
- | | |
|--|-----------------|
| A. Discussion | B. Action Taken |
| (1) District Statement of Revenues, Expenses, and Change in Net Assets | |
| (2) District Statement of Net Assets | |
| (3) Financial Position and Investment Portfolio for the District | |

COMMITTEE REPORTS

Standing Committee Reports (Chairman of each committee that has met will report to the full board)

9. Engineering and Special Projects _____ President Wu
- | | |
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| A. Consider Award of \$108,905 Contract to Pacific Industrial for Sylvan Glen Pump Station Emergency Generator (W.O. 07-3075) | |
| (1) Discussion | (2) Action Taken |
| B. Arbor Ridge Reservoir & Pump Station Improvement Project – Request for Additional \$57,648 Compensation for Engineering Services (W.O. 06-2995) | |
| (1) Discussion | (2) Action Taken |
| C. Tier I – Tier II Calendar Year 2007 Purchased Water Update | |
10. Personnel Committee _____ Director Hilden
- | | |
|---|------------------|
| A. Renewal of Group Life and Disability Insurance Coverage | |
| (1) Group Life/AD&D | |
| (2) Short-Term Disability | |
| (3) Long-Term Disability | |
| a. Discussion | b. Action Taken |
| B. Modification of Computer Use Policy to Include Email Deletion Guidelines | |
| (1) Discussion | (2) Action Taken |
| C. ACWA/JPIA Executive Committee Election | |
| (1) Consider Adoption of Concurring Resolution in Support of Incumbent Candidate for Executive Committee, Mary Gibson, Mission Springs Water District | |
| a. Discussion | b. Action Taken |
| (2) Consider Adoption of Concurring Resolution in Support of Incumbent Candidate for Executive Committee, W.D. “Bill” Knutson, Yuima Municipal Water District | |
| a. Discussion | b. Action Taken |
| (3) Consider Adoption of Concurring Resolution in Support of Incumbent Candidate for President, Wes Bannister, Orange County Water District | |
| a. Discussion | b. Action Taken |
| D. Consider Presenting Resolutions and District Tiles Recognizing Service | |
| (1) E. Fred Flores for Service on District Board | |
| a. Discussion | b. Action Taken |
| (2) Donald L. Nettles for Service on District Board | |
| a. Discussion | b. Action Taken |
| (3) Frank Caplan for Service on Building Corporation Board | |
| a. Discussion | b. Action Taken |
11. Finance Committee _____ President Wu
- | | |
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| A. Receive and File the District’s Actuarial Valuation Report | |
| (1) Discussion | (2) Action Taken |
| B. Monthly Investment Transactions Report | |
| (1) Discussion | (2) Action Taken |
| C. Portfolio Holdings Report as of December 31, 2007 | |
| (1) Discussion | (2) Action Taken |
| D. Declaration of Surplus Property – Computer and Office Equipment | |
| (1) Discussion | (2) Action Taken |

- E. Consider Request to Retain Diehl, Evans & Company for 2007-08 Fiscal Year Audit
 - (1) Discussion
 - (2) Action Taken
 - F. Consider Staff's Recommendation to Terminate Contract with Client First Consulting
 - (1) Discussion
 - (2) Action Taken
 - G. District Reserve Policy
 - (1) Annual Reserve Balances Review
 - a. Receive and File District's Cash Reserve Policy
 - i. Discussion
 - ii. Action Taken
 - b. Authorize the Transfer of \$334,767 from Capital Improvement Reserve to Replacement Reserve
 - i. Discussion
 - ii. Action Taken
 - (2) Receive, Approve, and File 2007-08 Source and Application of Funds, which includes:
 - a. Authorization to Transfer \$1,871,239 (50%) of District's Annual Depreciation from General Fund to Reserve for Replacement
 - i. Discussion
 - ii. Action Taken
 - b. Authorization to Transfer \$2,406,750 from General Fund to Rate Stabilization Fund
 - i. Discussion
 - ii. Action Taken
 - H. Wholesale Potable Water Rate Adjustment
 - (1) Discussion
 - (2) Action Taken
 - I. Proposed 2008-09 Budget Meeting Schedule
 - (1) Discussion
 - (2) Action Taken
12. Public Information and Community Relations Committee _____ Director Chang
- A. 2008 California Water Awareness Campaign Support
 - (1) Discussion
 - (2) Action Taken
13. Legislative Action Committee _____ Director Hilden
- A. Update on Governor's Declaration of Fiscal Emergency

OTHER ITEMS

14. TVMWD/MWD _____ Director Hilden
- A. TVMWD Action Line reports of December 19, 2007, and January 16, 2008, Board Meeting Activities
 - B. TVMWD General Manager Rick Hansen will discuss Metropolitan Water District's proposed:
 - (1) 2009 rate structure, and
 - (2) Water allocations
15. P-W-R Joint Water Line Commission _____ Director Hilden
- A. Production History
 - B. Miramar Water Utilization
 - C. Water Use Report
16. Matters Related to Puente Basin Water Agency _____ President Wu
17. General Manager's Oral Report _____ Mr. Holmes
18. Directors' Oral Reports _____ All Directors
19. Board of Directors' Business _____ President Wu
- A. Los Angeles County Local Agency Formation Commission (LAFCO) Special District Representative Nominations
 - (1) Discussion
 - (2) Action Taken

- B. General Manager’s 2007-08 Work Plan Update
 - (1) Discussion
 - (2) Action Taken
- C. Commission/Agency/Ad Hoc Committee Assignments
 The Following Commission/Agency/Ad Hoc Committee Assignments will be Made by the Board President:
 - (1) Joint Water Line (One Commissioner/One Alternate)
 - (2) Puente Basin Water Agency (Two Commissioners/One Alternate)
 - (3) Three Valleys Municipal Water District (One Representative/One Alternate)
 - (4) ACWA (One Delegate/One Alternate)
 - (5) ACWA/JPIA (One Board Member/One Alternate)
 - (6) ACWA Region 8 (One Delegate/One Alternate)
 - (7) Building Ad Hoc Committee (Two Members)

- 20. Legal Reports _____ Mr. Senecal
 District Legal Counsel will review matters of interest or having an effect on the District
- 21. Activities Calendar Review _____ Mr. Holmes
 The Board will review District activities calendars for January, February, and March 2008.
- 22. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
- 23. Adjourn to Closed Session
- 24. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL to Discuss Pending Litigation (Government Code §54956.9[a]): Karen Powers v. Walnut Valley Water District and Does 1-25, Case No. KC051479R
 - B. CONFERENCE WITH REAL ESTATE NEGOTIATOR (Government Code §54956.8)
 - Subject: Water Rights
 - District Negotiator: General Manager
 - Negotiating Party: San Diego County Water Authority
 - Under Negotiation: Price and Terms
- 25. Reconvene in Open Session
 Report of action, if any, taken in Closed Session

Adjournment